

Intent to Propose Campbellsville University Summer Abroad Course

Thank you for considering proposing a CUEST course for summer. Completing this form is the first step in the process of proposing and is meant to be short and easy. It serves to give notice to your Division Chair, the Office Academic Affairs, and the Education Abroad Office for International Education as to who is thinking about proposing a CUEST course.

Please read the “CUEST Proposal Guidelines for Summer and the “CUEST Instructors Handbook” carefully before completing this form. Also, please check with your Department Chair and your Division Chair, to ensure that teaching a CUEST course in summer abroad will fit within your normal teaching load for the academic year. Then, respond to the following questions and paste them in an email to Dr. Johana Perez Weisenberger as early as possible, December 15.

1. Who is your intended co-instructor?
(If you would like to explore teaching a CUEST course, but do not have possible co-instructor in mind, please write “open to suggestions”)
2. What is the intended location for the course?
3. What is the intended topic of the course?
4. Is your Department Chair supportive of you teaching a CUEST course?
5. Has your Department Chair indicated that your teaching a CUEST course summer can fit within your normal teaching load?
6. Is your Division Chair supportive of you teaching a CUEST course?
7. Has your Division Chair indicated that your teaching a CUEST course in summer can fit within your normal teaching load?