



Campbellsville University 2024 Annual Fire Safety & Crime Statistics Report

Activity Reported for Calendar Year 2023

September 24, 2024

Authored by the Director of Campus Safety and Security /
Clery Compliance Officer

This Page Intentionally Left Blank

Table of Contents

Overview 5

Statistical Census and Facts (2023) 6

Emergency Telephone Numbers 7

Introduction 8

The Office of Campus Safety and Security 11

 Mission Statement.....11

 Responsibilities and Authority11

 Campus Safety Jurisdiction.....12

 Training- Campus Safety Staff12

 Facilities Access and Monitoring13

 Written Memorandums of Understanding with Local Police13

 Local Law Enforcement Assistance.....13

 Crime Prevention Programs.....13

Reporting Crimes 14

 Response14

 Information Maintenance and Confidentiality15

 Daily Crime and Fire Safety Log15

Campus Security Authority..... 16

 Reporting Exemption for Pastoral and Professional Counselors.....17

Missing Student Notification Procedures & Policies..... 17

No Smoking Policy 19

Security of Personal Property 19

Emergency Procedures..... 19

 Emergency Mass Notification System - “CU ALERTS”20

Timely Warning Notifications Policy - Notifying Our Campus Community About Crimes... 20

General Evacuation Procedures in an Emergency 22

 General Procedures during an Active Shooter Event Policy Statement23

Drug Free Schools and Community Act (DFSCA) 26

 Substance Abuse: Prevention and Intervention26

 Guidelines for Implementation/Administration.....26

 Appeals Procedure.....27

 Health Risks Caused by Alcohol27

 Summary of State/City Laws28

 Alcohol/Drug Counseling Program28

Triage Assessment for Addictive Disorders	28
Resources for Help with Alcohol Problems	29
Enforcement of Substance Abuse Policy.....	30
Campbellsville University Behavioral Assessment Team (Bat).....	31
Information Maintenance and Confidentiality (BAT).....	32
Sexual Misconduct Policy.....	33
Introduction.....	33
Notification Requirements	34
Definitions	35
Title IX Coordinator	38
University’s Response to Sexual Harassment.....	39
Grievance Procedures for Formal Complaints of Sexual Harassment.....	41
Determination Regarding Responsibility.....	46
Appeals.....	47
Informal Resolution Process.....	47
Record Keeping	48
Prevention and Education.....	48
Training	49
Retaliation Prohibited.....	49
Fire Reporting and Safety Standards	53
Local Fire Departments Assisting Campbellsville University	53
Fire Drills for Residential Facilities	55
Disclosure of the Existence of Fire Suppression System in On-Campus Housing.....	56
Residential Fire Report Summary Campbellsville University Main Campus 2023	57
Residential Fire Report Summary Campbellsville University CEC- Harrodsburg 2023	57
Residential Fire Log Campbellsville University 2023	58
Preparation of Annual Disclosure of Crime Statistics	59
Notice of Availability of the Annual Security and Fire Safety Report.....	60
Specific Information about Classifying Crime Statistics.....	61
Unfounded Crimes	62
Geography Definitions from the Clery Act	62
Crime Statistics Main Campus – Campbellsville, KY.....	63
Crime Statistics Louisville Education Center (East) – Louisville, KY	64
Crime Statistics Louisville Education Center (South) – Louisville, KY	65
Crime Statistics Conover Education Center – Harrodsburg, KY	66

Crime Statistics Noe Education Center – Somerset, KY	67
Crime Statistics Brockman Education Center – Hodgenville, KY	68
Crime Statistics Casey County Education Center – Liberty, KY	69
Crime Statistics Los Angeles Education Center – Encino, CA	70
Crime Statistics School of Cosmetology – Paris, KY.....	71



Overview

Campbellsville University Mission Statement

Campbellsville University is a comprehensive, Christian institution that offers non-credit technical programs, along with certificates, associates, undergraduate and graduate programs. The university is dedicated to academic excellence solidly grounded in the liberal arts that fosters personal growth, integrity and professional preparation within a caring environment. The university prepares students as Christian servant leaders for life-long learning, continued scholarship by linking discovery research to knowledge at the doctoral level, and active participation in a diverse, global society.

Core Values

- To foster academic excellence through pre-professional certificates, associates, baccalaureate, and graduate programs through traditional, technical, and online systems
- To achieve academic excellence through rigor and relevancy in undergraduate, master's and doctoral level programs
- To provide an environment conducive for student success
- To value diverse perspectives within a Christ-centered community
- To model servant leadership and effective stewardship

Campbellsville University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award certificates, associate, baccalaureate, and master degrees. The Commission on Colleges can be contacted at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the status of Campbellsville University.

Statistical Census and Facts (2023)

Total Student Enrollment = 13049

Main Campus Enrollment = 1943

Louisville Education Center Enrollment = 4220

Harrodsburg Conover Education Center Enrollment = 402

Hodgenville Brockman Education Center Enrollment = 53

Somerset Noe Education Center Enrollment = 149

Casey County Education Center Enrollment = 4

Elizabethtown Community College Center Enrollment = 7

Owensboro Education Center Enrollment = 6

Los Angeles Education Center of CU Enrollment = 81

Paris Instructional Site = 13

Total Percent International = 34.5%

Total % International-Main Campus = 26.7%

Total % International-Louisville = 94.3%

Residence Halls – All Locations

Average for 2023 = 1195 (Spring = 1099; Fall = 1291)

Campbellsville Main Campus:

- 105 Undergraduate Programs; 31 Masters Programs; 9 Post-Graduate Program; 1 PhD Program; 14 Associate Programs; 15 Certificate Programs

Louisville Education Center: (Separate Campus)

- 21 Undergraduate Programs; 8 Masters Programs; 8 Certificate Programs

Louisville Education Center South (Separate Campus)

- 0 Undergraduate Programs; 2 Masters Programs; 0 Certificate Programs

Somerset Noe Education Center: (Separate Campus)

- 12 Undergraduate Programs; 9 Certificate Programs

Harrodsburg Conover Education Center: (Separate Campus)

- 20 Undergraduate Programs; 4 Masters Programs; 1 D.C. (Chiro); 14 Certificate Programs

Hodgenville Brockman Education Center: (Separate Campus)

- 6 Certificate Program

Los Angeles Education Center /Phillips Graduate Institute: (Separate Campus)

- 1 Master Program

Paris Instructional Site: (Separate Campus)

- 1 Certificate Program

Emergency Telephone Numbers

Office of Campus Safety and Security Campbellsville - Main Campus	270-789-5555 270- 403-3611
Office of Student Services Campbellsville	270-789-5005
Title IX Coordinator Campbellsville	270-789-5560
Office of the President Campbellsville	270-789-5001
Campbellsville City Police	270-465-4122/911
Campbellsville Fire	270-465-4131/911
Taylor County Sheriff	270-465-4351/911
Campbellsville Rescue	270-789-3135/911
Jeffersontown Police	502-267-0503 (primary)
Jeffersontown Fire Department	502-267-7300
Shively Police	502-448-6181
Shively Fire Department	502-447-2982
Louisville EMS and Fire	502-491-7300/911
Louisville Police	502-267-0503/911
Pulaski County Sheriff	606-678-5145
Somerset EMS	606-679-6388/911
Somerset Fire	606-679-1163/911
Office of Campus Safety and Security Harrodsburg Conover Education Center	859-812-7111 859-812-7111
Harrodsburg City Police	859-734-3311/911
Mercer County Sheriff	859-734-4221/911
Harrodsburg Fire Department	859-734-2848/911
Hodgenville Emergency Dispatch PD/Fire	270-358-3013/911
Liberty Police Department	606-787-6371/911
Liberty Fire Department	606-787-6321/911
Casey County Sheriff	606-787-6821/911
Los Angeles County Sheriff	818-576-8800
Los Angeles Fire Dept. 83	818-756-8683
Los Angeles Police Department- W. Valley	818-374-7611
University Physical Plant Campbellsville	270-789-5017
Paris City Police	859-987-2100
Paris Fire Department	859-987-2110
Kentucky State Police Non-Emergency	270-384-4796
National Response Center (spills)	800-424-8802
National Regional Poison Center	800-722-5725
Federal Bureau of Investigation	800-752-6000



Introduction

Campbellsville University's main campus is situated in the heartland region of Central Kentucky one-half mile from downtown Campbellsville, the county seat of Taylor County, population over 23,000. Another portion of the main campus, Clay Hill Memorial Forest, a 305-acre educational and research woodland is located eight miles north of the city. This area is being developed by our Division of Natural Science as a regional center for environmental education and research. In addition, the University utilizes several other buildings just north of the main campus for other technical programs and offices. Our Allied Health and Cosmetology programs occupy several buildings on Nancy Cox Drive. In addition, the School of Barbering operates at 2020 Old Hodgenville Road and continues to be a pivotal part of our instructional programs. Our softball program, for games and practices, routinely uses Veterans Memorial Park, located at 1362 Old Hodgenville Road in Campbellsville between Nancy Cox Dr and the Barbary School. The Office of Campus Safety and Security-Main Campus is located at 419 North Columbia Avenue. This office is responsible for policy enforcement, security, and emergency response. Officers are available to assist the campus community 24/7/365 days a year. Campus Safety and Security is under the leadership of the Director, who reports to the Vice President for Student Services and Athletics. The Director oversees institutional Clery Act compliance initiatives as well as overseeing local, state and federal regulatory compliance responsibilities associated with campus safety. Security Officers provide additional support during large-scale campus events and management of on-campus social events/activities. The Assistant Director is assigned the responsibility of coordinating the day-to-day operations, fire safety initiatives and management of campus safety personnel at the main campus. This office is staffed by full-time and part-time Campus Safety Officers. All officers and supervisors are required to be trained and certified in first aid, CPR, and the use of an AED.

The Campus Safety office lobby is open to the public from 8am – 5pm Monday thru Friday. Outside of this time, the lobby is closed and a Campus Safety and Security officer can be reached by phone by calling (270) 789-5556 or (270) 403-3611.

Campbellsville University also maintains seven regional centers, also designated as separate campuses located in Harrodsburg, KY., Somerset, KY., Hodgenville, KY, Louisville, KY, Paris, KY, and Los Angeles / Encino, CA.

With two locations in Louisville, Ky., CU Louisville is one of the fastest growing education centers at Campbellsville University. **CU Louisville (LEC-East)** at 2300 Greene Way in the Jeffersontown District, boast several degree options and certifications, including the Master of Science in Information Technology Management. This center is monitored by a third-party security firm that perform basic security functions such as monitoring campus buildings and educational facilities. Officers at this location are trained as CSA's and make reports when necessary. Officers are only on-site during hours of operation and can be located in the lobby of the School of Cosmetology. There are no residential facilities or non-campus buildings at either of these locations.

Our **Louisville Education Center South**, located at 4420 Dixie Hwy. Suite #230 in the Shively District, is home to the Masters in Marriage and Family Therapy program and the CU Well Counseling center. CU Well is a ministry of Campbellsville University, Masters of Marriage and Family Therapy Program, and is committed to making mental health services affordable and accessible to the community. This center does not have security staff, but relies on local law enforcement and building maintenance personnel to assist in reporting safety and security concerns. Onsite faculty and staff are trained in CSA procedures and report to LEC-East security personnel if there is a security matter. In addition, Security staff at the LEC-East, alongside the Office of Campus Safety and Security (main campus), monitor the building through numerous surveillance cameras and access control systems. There are no residential or non-campus buildings located at this center.

The **Harrodsburg Conover Education Center**, located at 1150 Danville Road in Harrodsburg, Ky., is a fully equipped center for learning. This center offers several academic classrooms, cosmetology salon, science lab, allied health lab, chapel, student lounge, athletic facilities and offices. CU Harrodsburg offers 38 full academic programs including one of only two chiropractic programs in the south. This center also boasts several residential facility options for on campus living. This regional center maintains a 24/7/365-day Campus Safety and Security operation that encompasses several full time and part time patrol officers. Each officer is trained in first aid, AED and CPR life saving techniques. Campus Safety and Security Headquarters is located at 200 Conover Drive in the Harod Residential Facility. Officers are responsible for monitoring and securing all buildings within the contiguous boundaries of the educational center. There are no non-campus buildings utilized at this location.

The **Hodgenville Brockman Center** in Hodgenville, Ky., is home to two of our most popular and successful professional training programs. Students can receive cosmetology certification and, in partnership with Allied Health, a number of healthcare certifications. The Brockman Center is located at 813 Old Elizabethtown Road, Hodgenville, Ky. Campus Safety and Security at the main campus work with local law enforcement agencies in monitoring the property. This facility does not employ campus safety and security staff, access control system, or surveillance cameras. Local law enforcement contacts The Office of Campus Safety and Security Main Campus if a security concern arises. Local administrators, staff and faculty members at this center act as CSA's if a report needs to be made. There are no residential or non-campus buildings utilized at this location.

Campbellsville University's **Larry and Beverly Noe Education Center** in Somerset, Ky. offers several professional certification and undergraduate programs. This center offers adult learners an accelerated program where classes are available both day and night, Monday-Friday. This center employs part-time safety and security staff to secure, and monitor the educational facilities. These officers are trained in first aid, AED and CPR. There are no residential or non-campus buildings utilized at this location.

The **Campbellsville University Los Angeles Education Center (LAEC)** in Encino, CA, formally known as the Phillips Education Center offers a graduate education program in marriage and family therapy and cutting-edge business programs. Located at 16830 Ventura Blvd. Encino, Ste. 200., the LAEC employs one part-time safety and security officer that works alongside building security personnel. The building management utilizes a third-party security force that monitors building access and parking facilities. In addition to on-site building surveillance systems, Campbellsville University personnel on site and the main campus screen a separate cameras surveillance system that monitors the educational suites used solely by the University. There are no residential or Non campus buildings located at this facility.

The **School of Cosmetology** in Paris, KY, also operates a certificate program. Located at 2036 Paris Bypass, Suite 6, students have an opportunity to earn a certificate in cosmetology and obtain a license. The Office of Campus Safety and Security (main campus) monitor the building with an onsite camera surveillance system and provide local law enforcement logistical support at this location. This center does not employ safety and security staff at this location, but works closely with faculty and staff to meet the needs of the students within the cosmetology program. Due to the close relationship with local law enforcement agencies, any security concern after normal operating hours is reported back to main campus safety and security personnel in a timely manner. There are no residential or non-campus buildings located at this facility.

In addition, the University also recognizes three other distant learning opportunities for technical certificates, and career path advancement. These locations only provide classroom instruction and utilize learning partnerships. These locations fail to meet the definition of "separate campus" due to lack of administrative personnel and ownership of the facility.

- Elizabethtown Community and Technical College 600 College Street Rd. Elizabethtown, KY 42701
- Pleasant Grove Baptist Church 5664 Hwy 56 Owensboro, KY 42301
- Jacobs Grove Baptist Church 4770 Hodgenville Rd, Greensburg, KY 42743

Campbellsville's Main Campus' Office of Finance maintains an up-to-date address list of all buildings and properties that Campbellsville University owns or controls. The disclosed statistics within this report also reflect areas identified as public property within, immediately adjacent to, and accessible from our campus.



The Office of Campus Safety and Security

Mission Statement

The mission of the Office of Campus Safety and Security is to promote a safe and secure living, learning and working environment for our students, faculty, and staff in a diverse campus community setting. The emphasis is to keep our students and campus community safe and secure by means of a community-friendly approach that enhances safety through accessibility, positive conflict resolution, and crime prevention and awareness programs. The Office of Campus Safety and Security collaborates with all local law enforcement and community organizations in fulfilling its mission. The continuing mission of the Office of Campus Safety and Security extends beyond the boundaries of the main campus and serves all regional centers across the Commonwealth.

Responsibilities and Authority

The University maintains a staff of public safety officers who monitor the campus and respond to calls for assistance. These safety officers are trained in various areas of safety to provide the safest possible living and learning environment for Campbellsville University's students. The safety officers' authority is established and defined by the administration of Campbellsville University. The policies established by the administration provide for crime prevention and victim assistance. Campus safety officers provide basic security and monitor the campus for safety deficiencies. Safety officers also perform an academic service and support role at Campbellsville University because observance of policies, rules and regulations is part

of the overall educational experience. In addition, it is their responsibility to provide reasonable assistance in the enforcement of state and local laws.

While campus safety officers do not make arrests, they maintain a close working relationship with all city, state, and county law enforcement officials. Campus Safety Officers do have the right to detain and identify any individual on university property until local law enforcement arrives. In addition, this office is in charge of protecting property, enforcing University policies and maintaining order. Officers investigate suspicious acts, monitor parking lots and facilities across the entire campus community, including regional centers.

Campus Safety Jurisdiction

Campus Safety and Security's jurisdiction encompasses its Clery geography, which includes its core or main campus, campus residence halls, buildings, and/or facilities; designated non-campus long-term properties and facilities that are within the city of Campbellsville, KY, Harrodsburg, KY., Somerset, KY., Hodgenville, KY, Louisville, KY, Paris, KY, and Los Angeles / Encino, CA.; public property adjacent to and accessible from on-campus property; and leased, rented, or otherwise recognized and/or controlled buildings, spaces, and/or facilities.

Non-campus locations controlled by the University during off-campus trips with students where the University enters into an agreement to control space for a finite period of time (such as hotel rooms for a two-day stay for an athletic competition) are under the jurisdiction of the local law enforcement entities holding jurisdiction in the area of each location.

Campus Safety and Security does not have an expanded patrol jurisdiction beyond the buildings, facilities, and property the University owns or otherwise controls. This is also true for any contract security personnel working for Campus Safety and Security in Louisville, KY or Encino, CA educational centers.

Training- Campus Safety Staff

Along with basic first responder training, all Campus Safety Officers are trained in emergency response, self-awareness training while responding to violent students, alcohol and drug intoxication detection, campus policy enforcement, Clery Act, Michael Minger Act, drug and pill identification, suicide prevention, Title IX policies, and sexual assault awareness. The Harrodsburg and Somerset centers do maintain a small security force on site that meet the needs of the Centers. The remaining regional centers do not maintain a 24-hour security officer on site. However, Campus Security Authorities may be utilized at the regional centers to assist in the event a safety or security incident may arise.

Crime prevention is a top priority for this office. Every effort is made to help members of the campus community to avoid being a crime victim. Students are highly encouraged to review the student handbook which outlines the rules and regulations set forth by the institution. This handbook also offers a guide and safety tips to enhance situational awareness while on campus. Faculty and staff of the institution are provided with an Administrative Policies & Procedures Manual which is designed to increase communication and understanding of university policy, eliminate the need for personal decisions on matters of university wide policy, and to help assure uniformity throughout the University. This publication also contains information that discuss inclement weather and emergency operations policy.

Facilities Access and Monitoring

Safety officers attempt to provide a safe/secure environment for all Campbellsville University students, faculty and staff. Whether it be locking/unlocking campus buildings, patrolling the campus during evening hours, investigating suspicious acts, or monitoring parking lots/issuing parking tickets, etc., the emphasis is to keep students and the campus community more safe and secure.

Access to residence halls is limited to residents, authorized personnel and invited guests of residents. Back doors of all residence halls are locked for security reasons. Residence hall personnel are on duty at the front door of the residence hall to admit late returnees upon presentation of a student ID or guest pass if their access control entry device is unavailable. Doors are not to be propped open for re-entry after hours. Persons caught propping doors will be disciplined.

Unauthorized entering (“entering a campus building or facility without proper authorization”) is considered a violation of campus values, which will result in disciplinary action with minimum sanction of loss of privilege or may be turned over to local police for investigation.

Written Memorandums of Understanding with Local Police

Campbellsville University currently has no active written agreements or Memorandums of Understanding (MOU) with any law enforcement agency, including regional center jurisdictions, for the investigation of alleged criminal incidents or for any other reasons.

Local Law Enforcement Assistance

Crime related reports and statistics are exchanged among local, state, and federal agencies. Local law enforcement agencies are not obligated to report off-campus criminal activity. However, due to the relationship between the University and local agencies, it is mutually beneficial that inter-agency cooperation is achieved and any public property crimes contiguous to the campus are reported to a Campus Security Authority and or Campus Safety and Security personnel.

Collaborative meetings and training sessions are occasionally held to review issues and incidents occurring within the multiple local jurisdictions. Campus Safety and Security is comfortable with and capable of reaching out to these responsive law enforcement entities for support and assistance as it relates to the safety and security of the campus community.

Campus Safety officers and local law enforcement officers communicate regularly on the scene of incidents that occur in and around the campus area. Campus Safety investigators work closely with local law enforcement investigators when incidents arise that require joint communication efforts.

Crime Prevention Programs

Crime prevention programs are held each semester at orientations, first class seminars, special event opportunities, and residence hall meetings to instruct students on how to avoid situations that would place them in danger. Resident Life staff and organizational sponsors receive special training to educate and deal with campus security procedures that relate to the student experience.

Personal security issues are brought to the students in a variety of ways during these sessions. Detailed safety/security information is published in the Student Handbook, which is distributed online at the beginning of the fall semester to faculty, staff, coaches, and students.

Specific notices are distributed and posted when events and circumstances need to be explained to the campus community. Education programs to promote the awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses are presented each semester. Self-defense seminars are also offered. Booklets, brochures, and other handouts regarding safety procedures to protect from sexual crimes are made available through residence halls. Should a sex offense occur on campus, residence hall staff or campus security should be notified immediately! They will in turn notify the appropriate authorities. The importance of preserving evidence for proof of a criminal offense is stressed to the students.

Information regarding on/off campus counseling, mental health, and other student services for victims of sex offenses are posted and made available through the Office of Student Services.

Reporting Crimes

Campbellsville University encourages accurate and prompt reporting of crimes to the Office of Campus Safety and Security, Title IX Coordinator, Student Services or other local law enforcement agencies in a timely fashion. The University will investigate all crimes occurring in its jurisdiction regardless of delay in reporting, but prompt reporting allows for swift investigations while witnesses are still available and evidence still exists.

Any member of the administration, faculty, staff, coaches, or student body of Campbellsville University may report a criminal action. The enforcement authority for violations of local and state laws is the primary responsibility of governmental agencies having power of arrest. They can be reached by dialing 911.

Violations of campus policies and/or criminal acts should be directed to the Office of Campus Safety and Security. After officials have been contacted, the Office of Student Services or other appropriate college official should be notified. Campbellsville University safety officers work closely with the local police and in most cases, resolve conflicts or problems quickly. All pertinent emergency numbers are published in the Student Handbook and are prominently displayed in faculty/staff publications.

In case of a medical or weather emergency, call 911 for local rescue and emergency services. Accidents or incidents that require immediate attention by a physician should be reported within 24 hours to either the Office of Student Services or the Office of the Vice President for Finance and Administration.

Response

Campus safety procedures require an immediate response to emergency calls for service (i.e., *Emergency Action Plan* and *Campus Crisis Communications Plan and Media Response*). Priority response is given to crimes against persons and personal injuries. All reported crimes will be investigated by the university and may become a matter of public record. Crime victims are given on and off campus resource information as deemed necessary and appropriate.

Campus Safety and Security personnel at the main campus can notify E-911 dispatchers of emergency situations occurring on-campus via mobile and two-way radio communications systems. Regional center safety and security personnel and administrative staff utilize mobile communication to advise local jurisdictions of an emergency. Incidents occurring within the University's Clery geography are documented and processed for further investigation, and review by the Director of Campus Safety and Security and/or local law enforcement agencies, depending upon the nature of the crime, emergency, and the involvement of the emergency responding agency.

Additional information obtained via any investigation may also be forwarded to the Office of Student Services, the Director of Student Conduct, Director of Student Services and/or the Vice President of Student Services and Athletics for review. Residential Life staff may also complete reports of potential criminal incidents that are forwarded to the Office of Student Services for review and processing.

Information Maintenance and Confidentiality

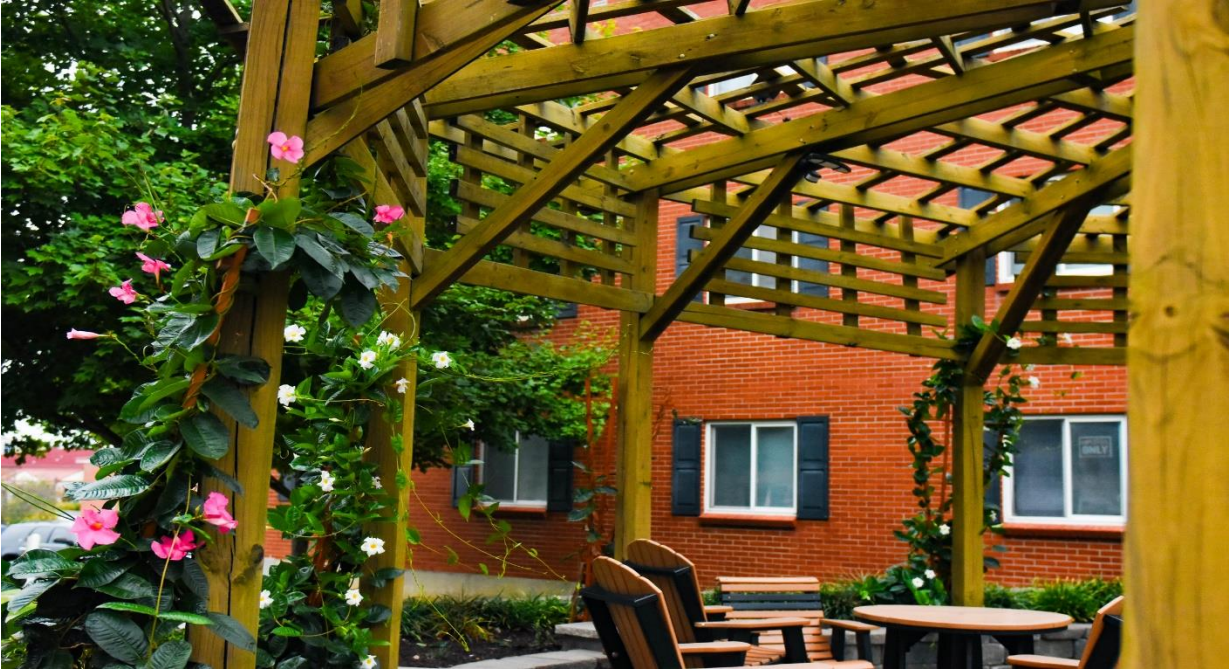
The Office of Campus Safety & Security and the Office of Student Services are responsible for maintaining records and statistic information related to criminal activity, fire alarm activation, and "Students Right to Know Act" signed information. The Office of Campus Safety and Security is also responsible for releasing public service information as required by state and federal law. In addition to releasing state and federally required Minger and Clery Act reports, the Office of Campus Safety and Security updates its Incident Daily Log online including all data from regional centers and sites.

Regional centers also maintain copies of all related criminal activity and fire logs. Campus Security Authorities at all locations and centers are trained, and required to report all incidents to the main campus Office of Campus Safety and Security.

In accordance with the Family Educational Rights and Privacy Act (FERPA) and other applicable laws and administrative policies, confidential information will be released only as required by law, or permitted by law under exigent circumstances.

Daily Crime and Fire Safety Log

The Office of Campus Safety and Security maintains a Daily Crime and Fire Safety Log in accordance with state and federal laws. The log is available for public inspection online, or during normal business hours and, in the order received, includes the nature, date, time and general location of each crime, as well as fire-safety incidents reported to the Office of Campus Safety and Security. The disposition of the incident is included when and if reasonably available. The names of victims are excluded, and where the investigation of a crime or safety of an individual may be compromised, or when information might directly or indirectly identify a victim, the department may temporarily withhold information. Generally, all incidents are included in the log within two business days from when they are reported. Any portion of these crime and fire logs that are older than 60 days are made available for public inspection within two business days of a request.



Campus Security Authority

Campbellsville University Campus Safety and Security is required to report “statistics concerning the occurrence of certain criminal offenses reported to local police agencies or any official of the institution who is defined as a “*Campus Security Authority.*”

The definition of “Campus Security Authority,” according to the federal law, is as follows: “An official of an institution who has significant responsibility for student and campus activities, including, but not limited to student housing, student discipline, and campus judicial proceedings.” For example, a dean or director who oversees student housing, a student center, or student extracurricular activities, has significant responsibility for student and campus activities. Similarly, a director of athletics, team coach, and faculty advisor to a student group also has significant responsibilities for student and campus activities. A teaching faculty member is unlikely to have significant responsibility for student and campus activities. In addition to the members of the Office of Campus Safety and Security, the following positions are also identified as a “Campus Security Authority”:

- President of the University
- Provost and Vice President for Academic Affairs
- CFO and Vice President for Finance and Operations
- Vice President for Student Services and Athletics
- Vice President for Enrollment Management
- Vice President for Development
- Associate Vice Presidents
- Faculty and Staff Advisors to Official Student Organizations
- Director of Student Services
- Director of Residence Life & Student Conduct

Assistant Director(s) of Residence Life
Student Activities Director and Assistants
Student Wellness Director and Assistants
Academic Advisors
Graduate Residence Managers
Resident Assistants
Athletics - Directors and Coaches

The above individuals are also responsible for disclosing any information in a timely fashion in order to notify the campus community of an impending threat.

CSA's and members of the campus community can initiate a report through the Campbellsville University's Reporting Landing Page located at <https://cm.maxient.com/reporting.php?CampbellsvilleUniv>. CSA's utilize this landing page to direct their concerns to the Office of Student Services where the information is analyzed, then sent to the Office of Campus Safety for reporting. All reports dealing with student conduct, criminal behavior and sexual misconduct are sent for Clery Act compliance review.

Reporting Exemption for Pastoral and Professional Counselors

The University recognizes there are two types of individuals who, although they may have significant responsibility for student and campus activities, are not campus security authorities **under the Clery Act**:

- **Pastoral counselor:** A person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.
- **Professional counselor:** A person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of the counselor's license or certification. This definition applies even to professional counselors who are not employees of the institution, but are under contract to provide counseling at the institution.

This exemption is intended to ensure that these individuals can provide appropriate counseling services without an obligation to report crimes they may learn about. This exemption is intended to protect the counselor-client relationship. However, even the legally recognized privileges acknowledge some exemptions, and there may be situations in which counselors are in fact under a legal obligation to report a crime. To be exempt from disclosing reported offenses, pastoral or professional counselors must be acting in the role of pastoral or professional counselors.

Missing Student Notification Procedures & Policies

As required by the Higher Education Opportunity Act (HEOA) of 2008, Campbellsville University has implemented and developed certain procedures to be followed when on-campus residential students are determined to be missing for 24 hours. It is the policy of the University to thoroughly investigate all reports

of missing persons through the Office of Student Services. Additionally, the institution holds that every person reported missing will be considered at risk until significant information to the contrary is confirmed.

If a member of the campus community has reason to believe that a student who resides in university-owned, -controlled, or-officially recognized student housing has been missing for 24-hours, they should notify

- **Main campus –**
The Office of Campus Safety & Security – (270) 789-5556 or
The Office of Student Services – (270) 789-5005
- **Conover Education Center of Campbellsville University Harrodsburg, KY -**
Office of Campus Safety and Security – (859) 812-7111 or
Office of Student Services – (859) 605-9051

Campus Safety & Security will generate a Missing Person Report and initiate an investigation. After investigating the Missing Person report, should Campus Safety & Security determine that the student is missing and has been missing for more than 24 hours (regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor), Campus Safety & Security or a representative from Residence Life will notify the law enforcement authority with jurisdiction and the student's emergency contact no later than 24 hours after the student is determined to be missing, unless the local law enforcement agency was the entity that made the determination that the student was missing.

If the missing person is under the age of 18 and is not an emancipated individual, Campus Safety & Security or a representative from Residence Life will notify the student's custodial parent or legal guardian, the missing person contact, additional contact person designated by the student, and the local law enforcement agency with jurisdiction immediately after Campus Safety & Security has determined that the student has been missing for more than 24 hours.

If a student has been determined missing for more than 24 hours, in addition to the above notifications, specific procedures to follow include: contacting the student's Graduate Resident Manager (GRM) / Resident Assistant (RA), checking with emergency health care providers, and taking such other investigative actions as are appropriate under the circumstances. The University will implement these procedures in less than 24 hours if circumstances warrant a faster implementation.

The Office of Residence Life provides an option to each student living in an on-campus student housing facility to identify a contact person(s) whom this institution shall notify if the student has been determined missing for 24 hours. When a student has been determined missing for 24 hours. the institution must –

- If the student has designated the contact person, notify that contact within 24 hours;
- If the student is under 18 yrs. of age and is not emancipated, notify the student's custodial parent or guardian and any other designated contact person within 24 hours;
- And inform the local law enforcement agency that has jurisdiction in the area that the student is missing within 24 hours.

The Office of Residence Life will ensure that all student(s) are able to update their contact information whenever needed. These procedures and registration process are communicated to students when registering for housing assignments at the beginning of each academic semester. The contact information will be confidential, accessible only by authorized campus officials and law enforcement, and may not be disclosed outside a missing person investigation.

No Smoking Policy

Campbellsville University realizes the health risks involved in smoking and use of tobacco products. Therefore, in compliance with federal guidelines for a smoke-free environment, smoking and use of tobacco products are strictly prohibited in all campus buildings and grounds. This policy is outlined within the Campbellsville University Student Handbook, within the employee Administrative Policies and Procedures Manual, and no smoking signs are placed throughout the campus community.

Security of Personal Property

To assure the safekeeping of personal property, student rooms must be locked, always. The University cannot be responsible for loss of money or personal belongings within residence hall rooms or for automobile or personal property on parking lots. Efforts will be made to find items and/or investigate possible break-ins and thefts. Any missing personal items should be reported immediately to the residential hall's Graduate Residence Manager (GRM), the Office of Safety/Security, or the Office of Student Services. A report will be made for Student Services' file and a police report will be taken if necessary. It is suggested that students bring a locked security box to store small valuables and write initials on labels of clothing. Students are encouraged to purchase their own personal insurance coverage.

Emergency Procedures

The Campbellsville University's Emergency Action Plan (EAP) is designed to give direction and guidance in response to a man-made or natural disaster emergency that may affect our campus community. It details the response and procedures that campus officials should follow in case of an emergency. The EAP describes an integrated plan for responding to a university emergency and may be found on the University's website within the Office of Campus Safety and Security's web page. However, it is understood that a crisis event or emergency can and may occur at any time day or night, weekend or holiday, with little or no warning. Due to the fact of unpredictability and succession of events during an emergency, the EAP will only serve as a guide and may require modification during such an event.

Whenever an emergency affecting the University reaches proportions that cannot be handled by routine measures, the President of the University, or designees of the Administrative Council may declare a state of emergency and implement the Emergency Action Plan, or portions therein. It is recognized that the specific actions implemented will be dependent on the nature and severity of the situation. Since an emergency may be sudden and without warning, these procedures are designed to be flexible in order to accommodate contingencies of various types and magnitudes. This plan also resonates across all regional centers and sites. Due to the distance, it may be necessary for regional administrators on site to act as deemed necessary due to time constraints and the magnitude of the situation.

University staff members begin each semester with an orientation that engage discussions about what to do in an emergency situation. Students are also instructed on what to do in case of severe weather, active shooters, bomb threats, and other physical threats the campus may have to contend with such as water and power failures. These instructions are delivered at new student orientations, First Class orientations, resident hall orientations and through programs presented by this office over the course of the academic school year.

Emergency Mass Notification System - “CU ALERTS”

Campbellsville University offers a cellular alert notification system called “CU Alerts” to the campus community. This notification system provides the campus with notice of severe weather, campus crises, or important information that could be vital to their safety. The alerts are in the form of cell phone SMS/text messaging and voicemail.

The system can be activated by the:

- Director of Campus Safety and Security
- Director of Student Services
- Authority of any member within the Campbellsville University’s Executive Leadership Team
- Director of Camps and Special Events
- Regional directors and senior administrators

In addition to the cellular messaging system, the University will also utilize the following redundant systems if deemed necessary:

1. Community warning systems
2. Landline voicemail
3. Campus wide email to faculty/staff/students
4. Internet interruption with emergency information

This system is tested regularly and is monitored within the Office of Student Services.

Timely Warning Notifications Policy - Notifying Our Campus Community About Crimes

To provide timely notice to the Campbellsville University campus community in the event of a criminal situation that, in the judgment of the Director of Campus Safety and Security or Administrative designee, may pose a serious *or* continuing threat to members of the campus community, a timely warning notification will be issued.

Timely warning notifications will be distributed as soon as pertinent information is available, in a manner that is timely, that withholds the names of victims as confidential, and with the goal of aiding in the prevention of similar crimes or occurrences. These notifications are primarily distributed by email to all students, faculty, and staff on campus as soon as pertinent information is available. The intent of these notifications is to warn the campus community regarding a criminal incident, providing individuals an opportunity to take reasonable precautions to protect themselves.

Timely warning notifications are generally written and distributed to the campus community by the Office of Campus Safety and Security and/or Administrators within the Office of Student Services. They are

routinely reviewed and approved by the Vice President for Student Services and Athletics, the Director of Student Services or designee. The Administrators within the Office of Campus Safety and Security have the authority to issue a timely warning notification without such consultation if consultation time is not available. Should the Director of Campus Safety and Security or Administrative designees be directly impacted and involved in an incident response or otherwise unavailable, the VP for Enrollment Management and Marketing, or administrative designee will write and send the timely warning notification.

Timely warning notifications are sent to the campus community to notify its members about specific Clery Act crimes (as described below) that have been reported to Campus Safety and Security, and that have occurred on or within the University's Clery geography, where after review and assessment it is determined that the incident may pose a serious or continuing threat to the campus. Campbellsville University faculty and staff are reminded of their responsibility to share these alert notifications with their sponsored visitors and/or guests.

Timely warning notifications are typically issued for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) crime classifications:

- Murder/Non-Negligent Manslaughter
- Aggravated Assault (cases involving assaults among known parties, such as two roommates fighting which results in an aggravated injury, will be evaluated on a case-by-case basis to determine if the individual is believed to be an ongoing threat to the larger campus community)
- Robbery involving force or violence (cases including "pick pocketing" and "purse snatching" will typically not result in the issuance of a Timely Warning Notice, but will be assessed on a case-by-case basis)
- Sexual Assault (considered on a case-by-case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount of information known by the administrative designee). In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no ability to distribute a "timely" warning to the community.
All cases of sexual assault, including stranger and non-stranger/acquaintance cases, will be assessed for potential issuance of a timely warning notification.
- Major incidents of Arson.
- Other Clery Act crimes as determined necessary by the Director of Campus Safety and Security or designee.

Typically, notifications are not issued for any incidents reported that are older than five (5) days from the date of occurrence, as such a delay in reporting has not afforded the University an opportunity to react or respond in a timely manner.

Campus Safety and Security supervisors confer with leadership within the Office of Student Services during the response to a crime to ensure a proper review of all Clery Act crimes (and other criminal incidents, as deemed appropriate) to determine if there is a serious or continuing threat to the campus community and if the distribution of a timely warning notification is warranted.

Campus officials not subject to the timely reporting requirement are those with significant counseling responsibilities who were providing confidential assistance to a crime victim. At Campbellsville University, this would only apply to professional and pastoral counselors who are performing that specific function and role as their primary employment with the University.

General Safety Notice

A general safety notice may be sent to the campus community for general crime prevention purposes, to inform the community of incidents that are not generally time sensitive or considered to be a continuing threat, but important to be aware of. A general safety notice will be sent via university email to students, faculty, and staff. Updates to the campus community about any case resulting in a general safety notice, when deemed necessary, will be distributed as it was originally sent, via email.

General Evacuation Procedures in an Emergency

The campus community is informed that different emergencies require different evacuation strategies. The Emergency Action Plan contains general evacuation directions for most emergencies. When evacuation is not indicated for the emergencies described by the plan or by obvious circumstances, the campus community is informed they should stay where they are until given direction by emergency personnel. The unpredictable nature of emergency situations requires quick action and clear thinking to avoid injury. The decision to evacuate is based on factors that give individuals the best chance of remaining safe and avoid putting themselves in a more harmful situation.

The campus community is informed when to evacuate

1. Anytime an individual hears the fire alarm bells in a building.
2. If an individual smells smoke or know an actual fire is burning.
3. When instructed to do so by Campbellsville University administrative personnel, local police, and fire/EMS personnel.

The campus community is informed when not to evacuate (shelter-in-place)

1. When a weather warning is sounded (find appropriate shelter within a building).
2. During a hostage/barricade situation/active shooter.
3. During a power failure.
4. When instructed to not evacuate by Campbellsville University administrative personnel, local police, and fire/EMS personnel.

The campus community is informed what to do if an individual must evacuate

1. Listen carefully to instructions of emergency personnel.
2. Remain calm.
3. Close office doors as you leave.
4. Do not try to gather materials on the way out, leave quickly.
5. Keep talking to a minimum.
6. Exit via stairwells, not elevators.
7. No smoking.
8. Alert emergency personnel of any disabled persons who may need assistance.

Shelter-in-place procedures in an Emergency

An incident may occur that dictates that individuals remain inside a building during an emergency. A decision to shelter-in-place may or may not be obvious based on information known to them at the time. A decision to shelter-in-place may come from first responders' instructions, or may initially be made by that individual. This decision will be made based on what gives them the best chance of remaining safe and avoiding putting themselves in a more harmful situation.

Factors given to the campus community to consider when deciding whether to evacuate or shelter-in-place include:

- Where is the threat now and where is it likely to go?
- Where will I be safest now and in the near future?
- Will I be more likely to get help for myself and others by evacuating or staying in place?
- Does this space provide adequate safe shelter for the emergency at hand, i.e., locking door, place to take cover/hide, availability of more than one exit, windows to allow alerting or rescue, phone/internet/email?

The campus community is informed when to shelter-in-place

1. When a tornado warning is sounded (find appropriate shelter within the building).
2. During a hostage/barricade situation.
3. During a power failure.
4. If an individual cannot leave due to being trapped by a fire or hazardous materials release.
5. Any other situation where it is apparent that leaving will put an individual in a potentially more harmful situation than staying in place.
6. When instructed to do so by university or local first responders/emergency personnel.

The campus community is informed when not to shelter-in-place

1. Anytime an individual hears a fire alarm bell/horn sounding.
2. If an individual smells smoke or knows there is an actual fire or hazardous material release, and an individual has a safe evacuation route away from danger.
3. Any other situation where it is apparent that staying in place will put an individual in a potentially more harmful situation than leaving.
4. When instructed to do so by university or local first responders/emergency personnel.

The campus community is informed what to do if an individual must shelter-in-place

1. If it is safe to do so, move to an area farthest away from the incident/hazard.
2. As soon as possible, if it is safe to do so, notify emergency responders (or 911) and keep responders informed of changes in your situation.
3. Be aware of surroundings and be ready to move quickly if needed.
4. In case of hostile intruder, lock doors and plan for a secondary escape route.
5. Leave only if told to do so by responders, or the situation changes requiring evacuation. Notify responders if an individual must evacuate before being told to do so.

General Procedures during an Active Shooter Event Policy Statement

If an individual finds themselves in the middle of an active shooter event, survival may depend on whether or not they have a plan. There are three things individuals throughout the Campbellsville

University Community are encouraged to consider in an active shooter event that could difference:
Run. Hide. Fight.

1. *First and foremost, if an individual can get out, do.*
2. *Always try to escape or evacuate, even when others insist on staying.*
3. *Encourage others to leave with you, but do not let them slow you down with indecision.*
4. *Remember what is important: you, not your stuff. Leave your belongings behind, and try to find a way to get out safely.*
5. *Trying to get yourself out of harm's way needs to be your number one priority.*
6. *Once you are out of the line of fire, try to prevent others from walking into the danger zone and call 911.*

A. **RUN** when an active shooter is in your vicinity:

1. *If there is an escape path, attempt to evacuate.*
2. *Evacuate whether others agree to or not.*
3. *Leave your belongings behind.*
4. *Help others escape if possible.*
5. *Prevent others from entering the area.*
6. *Call 911 when you are safe.*
7. *If you cannot get out safely, you need to find a place to hide.*
8. *Act quickly and quietly. Try to secure your hiding place the best you can.*
9. *Turn out lights, and if possible, remember to lock doors. Silence your ringer and vibration mode on your cell phone.*
10. *In addition, if you cannot find a safe room or closet, try to conceal yourself behind large objects that may protect you.*
11. *Do your best to remain quiet and calm.*

B. **HIDE** If an evacuation is not possible, find a place to hide.

1. *Lock and/or blockade the door.*
2. *Silence your cell phone.*
3. *Hide behind large objects.*
4. *Remain very quiet.*
5. *Your hiding place should:*
6. *Be out of the shooter's view.*
7. *Provide protection if shots are fired in your direction.*
8. *Not trap or restrict your options for movement.*
9. *As a last resort, if your life is at risk, whether you are alone or working together as a group, fight! Act with aggression. Improvise weapons. Disarm the shooter ... and commit to taking the shooter down, no matter what.*

C. **FIGHT** as a last resort, and only if your life is in danger:

1. *Attempt to incapacitate the shooter.*
2. *Act with physical aggression.*
3. *Improvise weapons.*
4. *Commit to your actions.*
5. *Try to be aware of your environment. Always have an exit plan.*
6. *Know that in an incident like this, victims are generally chosen randomly. The event is unpredictable and may evolve quickly.*

7. *The first responders on the scene are not there to evacuate or tend to the injured. They are well trained, and are there to stop the shooter.*

When law enforcement arrives:

1. *Remain calm and follow instructions.*
2. *Keep your hands visible at all times.*
3. *Avoid pointing or yelling.*
4. *Know that help for the injured is on its way.*
5. *Your actions can make a difference for your safety and survival. Be aware and be prepared.*



Drug Free Schools and Community Act (DFSCA)

Substance Abuse: Prevention and Intervention

As a Christian institution of higher education, Campbellsville University complies with the Federal regulations regarding the Drug-Free Workplace Requirements and, therefore, prohibits the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance on its campus and with university-sponsored classes, events, and activities. Because the use of alcohol, narcotic drugs, and other mind-altering drugs can be detrimental to the health of individual members of the University community, such use is in direct violation of the standards of the University. This policy applies to students, faculty, staff, and administration.

Guidelines for Implementation/Administration

- A. The University shall provide a program of education concerning the dangers of drug abuse in the learning/work environment on campus. Convocations, seminars, lectures, and printed materials provide opportunities for students and employees to learn of the requirement of maintaining a drug-free workplace.
- B. The University requires each student and employee to abide by the terms of the policy statement. Each student and employee, also, must notify the appropriate University official of any criminal drug statute conviction for a violation occurring on the campus of Campbellsville University no later than five (5) days after such conviction. Any University community member, sensing that a violation of university standards has occurred or is occurring, has the responsibility for reporting the alleged violation to the appropriate University Vice President.

- C. To further ensure a drug free work environment, the University reserves the right to request any employee submit to drug testing. Drug testing of any current employee may be done on the basis of reasonable cause upon recommendation of the supervisor to the Vice President to which he/she reports. Refusal to submit to a drug test may result in immediate termination of employment. Drug screens may be when an accident occurs requiring more than first-aid.
- D. Persons violating this substance abuse policy are subject to disciplinary action ranging from a warning to dismissal/suspension from the University.
- E. As a recipient of Federal funds, the University must notify the appropriate Federal agency within ten (10) days of any criminal drug conviction for an employee or student.
- F. Any member of the University community who seeks counseling or medical assistance for any problems related to the use or abuse of alcohol and/or drugs will receive strict counseling and medical confidentiality.

Appeals Procedure

A. Students

For any STUDENT violation, the Office of Student Services will investigate the report and collect information regarding the alleged incident of misconduct. If matters of fact and/or applicable policy remain in question, the Office of Student Services may make a direct decision or refer the case to a hearing committee. Students may appeal a suspension from University to an Appeals Committee which shall be established as follows:

- The Chairman of the BAT (Behavioral Assessment Team) shall appoint a member of the committee to serve on the Appeals Committee.
- The STUDENT shall appoint one member.
- The selection of a third member shall be made by these two members.

B. Employees

- For EMPLOYEE violations, an appeal of termination may be made to their respective Vice President. The Vice President will initiate the formation of an Appeals Committee which shall be established as follows:
 - The Vice President shall appoint a co-worker.
 - The EMPLOYEE making the appeal shall select one member.
 - The selection of a third member shall be made by these two members. (Should a conflict arise in selection of a third member, the Vice President shall make the final rule.)

Health Risks Caused by Alcohol

Campbellsville University promotes wellness and staying healthy. It is essential that members be aware of the health risk of substance abuse. In extreme cases, alcohol leads to physical damage that is serious, and sometimes irreversible, such as comas, brain damage or even death.

Other toxic effects of alcohol that can be damaging to your body are:

- Brain - hangovers, memory lapses, blackouts.
- Digestive system - nausea, vomiting, ulcers, liver diseases, other organ corrosion.
- Cardiovascular system - high blood pressure, heart failure, respiratory distress or failure.
- Nerves and Muscles - loss of muscle coordination.
- Reproduction system - sexual impotence, irregular periods.
- Overall - malnutrition, increased cancer risk, weakened immune system, injuries due to falls, violent behavior.

Summary of State/City Laws

Under Kentucky state law, it is illegal to purchase, drink or to possess alcoholic beverages by persons under 21 years of age. Kentucky also has and enforces laws for driving under the influence of alcohol. Copies of Kentucky laws regarding alcohol/drugs are on file in the Office of Student Services for reference.

Under Kentucky State law, it is illegal:

- To purchase, possess, or consume alcoholic beverages by persons under 21 years of age.
- To operate a motor vehicle while under the influence of any alcohol or drugs, which may impair one's driving ability. [Under influence of alcohol is determined if there is 0.08 percent (under 21, .02 percent) or more weight of alcohol in blood].
- To misrepresent one's age to purchase alcoholic beverages.
- To purchase or distribute alcoholic beverages for/or to anyone under 21 years of age.
- To drink or be drunk in a public place.

Under state law, violations of alcohol laws range up to \$2,000 in fines, 12 months in jail and/or suspension of driver's license.

Under Kentucky state law, the most severe penalties apply to those involved in trafficking, manufacture, sale, and possession of narcotic drugs. Fines/penalties range from one year in jail and/or \$1,000 fines under federal law to \$10,000 in fines and up to 10 years in prison.

Alcohol/Drug Counseling Program

Any member of the University community, who seeks counseling or medical assistance related to use or abuse of alcohol/drugs, will receive counseling and/or medical help confidentially. The Office of Counseling Services offer counseling on campus and the Office of Campus Ministries offer pastoral guidance and counseling. Drug and alcohol information pamphlets are also available in the Office of Student Services.

Students with more severe alcohol abuse and/or other substance abuse problems are referred to inpatient and residential treatment facilities throughout the state, local intensive outpatient programs, independent clinicians, as well as, AA and AL-Anon meetings in the local area.

Triage Assessment for Addictive Disorders

The TAAD is a brief structured interview designed to identify current alcohol and drug problems. This 10-minute assessment tool covers all DSM 5 criteria for substance use disorder. It offers high internal reliability for dependence (over .90) and abuse (over .80). The TAAD produces alcohol and drug dependence profiles like those of more time intensive instruments.

Benefits:

Offers a quick assessment of current substance abuse and dependence criteria.
Provides support for dependence diagnoses in minutes.
Documents negative findings for those individuals who deny problems.

Resources for Help with Alcohol Problems

Campus Resources:

Office of Counseling Services (270) 789-5070
101 University Drive

Campus Safety and Security (270) 403-3611
419 North Columbia Avenue

Regional Prevention Center 1-800-432-9237

Office of Student Services (270) 789-5005
101 University Drive

Office of Personnel Services (270) 789-5016
Administration Building

Community Resources:

Adanta Clinical Services (270) 465-7424
3020 Old Lebanon Road
Campbellsville KY, 42718

Alcohol Abuse Accredited 1-800-274-2042
24-Hour Helpline and Treatment
Lincoln Trail Hospital 1-800-274-7474
3909 S. Wilson Road
Radcliff, KY 40160

*AA

The Haven Club
Campbellsville, KY 42718

T.J. Sampson Health Columbia (270) 384-4753
901 Westlake Dr.
Columbia, KY 42728

*A complete list of meetings is available in the Office of Counseling Services.

Enforcement of Substance Abuse Policy

Below is a list of sanctions, as defined by the University's Student Handbook, which can be taken against a student for possession, use, sale, and manufacturing of alcohol and/or drugs. These disciplinary guidelines are laid out in a student handbook which is presented online to the student at the beginning of each semester.

1. Possession or Use of Alcoholic Beverages

Definition: Possession, consumption or distribution of alcoholic beverages is prohibited on campus, in ANY buildings, facilities, grounds (including parked vehicles on campus) and other properties owned/or controlled by Campbellsville University, as well as in your system. This policy also applies on University related off-campus trips and/or group activities. This includes students charged with alcohol related offenses by state or local authorities on or off campus, as well as empty containers.

Minimum Sanction:

First Offense:

- Probation until a specified date
- Fine of \$200

Second Offense:

- Extended probation until a specified date
- Counseling assessment (participate in services deemed necessary by Director of Counseling)
- Fine of \$350
- Possible suspension

Third Offense:

- Possible suspension

Consumption of Alcoholic Beverages:

A student appearing on campus whose use of an alcoholic beverage is discernable will be subject to disciplinary action. Campus security may use a Breathalyzer to determine level of alcohol content consumed. A student has the right to request a Breathalyzer test when alcohol consumption is disputed.

- Refusal to be tested by a Breathalyzer by campus or other authorities will be considered admission of guilt and insubordination.

NOTE: The legal age to purchase and consume alcohol is 21. However, Campbellsville University does not allow the distribution of alcoholic beverages; therefore, no person, regardless of age, should have alcohol in his/her possession on campus.

2. Distributing Alcoholic Beverages

Definition: An individual student or campus organization/group distributing/providing alcoholic beverages on campus will be liable for disciplinary actions.

Minimum Sanction:

First Offense:

- Probation until a specified date
- Fine of \$300
- Possible suspension

Second Offense:

- Possible suspension

3. Manufacture and/or distribution of illegal drugs and other controlled substance

Definition: The manufacture, possession, distribution or use of illegal drugs or other controlled substances or drug paraphernalia is prohibited on campus buildings, facilities, grounds or other properties owned/or controlled by Campbellsville University. This also includes privately owned parked vehicles on-campus and off-campus activities sponsored by any University organization, area or group. **Possession of illegal drugs will be turned over to the local police.**

NOTE: Campbellsville University reserves the right to administer alcohol/drug testing. The findings can be used in a judicial hearing. Refusal to comply with an alcohol/drug test will be considered an admission of guilt.

Minimum Sanction:

First Offense:

- Suspension
- Possible expulsion

4. Possession or use of illegal drugs and other controlled substances

Definition: The possession or use of illegal drugs or other controlled substances or drug paraphernalia is prohibited on campus buildings, facilities, grounds or other properties owned/or controlled by Campbellsville University. This also includes privately owned parked vehicles on-campus and off-campus activities sponsored by any University organization, area or group. **Any possession of illegal drugs will be turned over to the local police.**

NOTE: Campbellsville University reserves the right to administer alcohol/drug testing. The findings can be used in a judicial hearing. Refusal to comply with an alcohol/drug test will be considered an admission of guilt.

Minimum Sanction:

First Offense:

- Probation until a specified date
- Counseling assessment (participate in services deemed necessary by Director of Counseling)
- Fine of \$200
- Possible Suspension

Second Offense:

- Suspension
- Possible expulsion

Campbellsville University Behavioral Assessment Team (Bat)

Mission

The Behavioral Assessment Team assists in managing situations that pose, or may reasonably pose, a threat to the health, safety, and well-being of the campus community.

Purpose

The purpose of the Behavioral Assessment Team is to recommend early intervention so that individuals receive the assistance they need without disruption to the campus community. The team may be called upon to evaluate behavior or the mental well-being and safety of a student. There are many behaviors and circumstances that may indicate an increasing risk for violence, criminal behavior, significant harm or

disruption to others or themselves, or that a person needs assistance. The significance of any one behavior or circumstance is often difficult to determine. Therefore, the threat assessment process is designed to review the situation in the context of all of the facts that can be known.

The team will consist of representatives from the Office of Student Services, Academic Support, Athletics, Diversity and Inclusion, and Regional Centers. In addition, representatives from other departments and organizations may be called in to assist the team due to extenuating circumstances.

For the safety of the campus community, any threat, explicit or implied, will be considered a statement of intent. The Behavioral Assessment Team will recommend actions to the appropriate vice president(s) or senior administrators to protect the students, employees, and the community.

This team has been established to:

- Coordinate and assess information from faculty, administrators, students, local authorities, and others.
- Identify resources for troubled students and personnel and make referrals to appropriate campus and off-campus agencies; help secure therapeutic actions that are appropriate, such as treatment or counseling, and that may include internal or external psychological evaluations.
- Investigate the incident(s) and recommend appropriate actions, which may include suspension, expulsion, involuntary leave of absence, filing of criminal charges, or ongoing monitoring for follow-up and observation of behavior patterns; recommendations are made to the appropriate senior administrator who shall sign off on action to be taken.
- Respond to incidents of violence, threatening behavior, gross insubordination, intimidation, unwanted pursuit, harassment, and behavior indicating a student poses a risk to self or others; when necessary, initiate contacts with appropriate authorities to place a student in the custody of the appropriate law enforcement agency or a mental health facility capable of supporting specific behaviors.
- Organize a collaborated response to individual(s) that pose a threat to the campus community whose actions of criminal behavior on and off campus result in an immediate disciplinary review to protect the campus community for which an immediate removal from campus may be warranted.
- Authorize notification, within FERPA guidelines, of parents, guardians and/or next-of-kin.
- Assess outcomes of actions taken periodically.

Information Maintenance and Confidentiality (BAT)

All information received by, or related to the activities of this group, will be maintained in the Office of Student Services under the supervision of the Director of Student Services. This information will be treated as confidential among the members of the Behavioral Assessment Team in accordance with FERPA and other applicable laws and administrative policies. Confidential information will be released only as required by law, or permitted by law under exigent circumstances.



Sexual Misconduct Policy

** As of July 31, 2024, pursuant to Federal court orders, the Department of Education is currently enjoined from enforcing the 2024 Final Title IX Rule for higher educational institutions in the State of Kentucky. Therefore, The University, with the exception to the Los Angeles Education Center – Encino (LAEC), at the time of this report continues to abide by the Title IX rule of 2020.*

Introduction

The University prohibits the exclusion of any person, on the basis of sex, from participation in, to be denied the benefits of, or be subjected to discrimination under any academic, extracurricular, research, occupational training, or other education program or activity operated by the University.¹ If not addressed by the University, sexual harassment and other forms of sexual misconduct as defined below constitute a form of discrimination on the basis of sex.² The purpose of this policy is to set forth the prompt and effective steps, which the University will take to end sexual misconduct, prevent its recurrence, and, as appropriate, remedy its effects.³ This policy applies to sexual misconduct involving the University's students, faculty, staff, and visitors and which occur against a person in the United States.⁴ Any provision of any University policy or handbook, which deals with sexual discrimination in any fashion, is hereby superseded as of the Effective Date by this Sexual Misconduct Policy so that all forms of sexual misconduct involving the education programs of the University will be subjected to the remedial steps set forth in this policy.

¹ 34 CFR §106.31

² 2001 Guidance, p. 2.

³ 2001 Guidance, p. iii.

⁴ 34 CFR §106.8(c).and (d); 34 CFR §106.31(b); 2001 Guidance, p. 13.

Appendix “A” contains a list of names, physical addresses, email addresses, telephone numbers, and certain other information, which may change from time to time. Appendix “A” may be updated from time to time by the Title IX Coordinators without University approval so as to maintain current information for use by the campus community.

Nothing contained in this Sexual Misconduct Policy shall be deemed to have created a contract between the University and any student, faculty member, or staff member. The University reserves the right to unilaterally change any provision of this policy without the consent of any other party.

Notification Requirements

The University hereby notifies applicants for admission and employment, students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the University that the names of the employees designated as the Title IX Coordinators are set forth in Appendix “A.”⁵

The University hereby notifies such persons that (a) the University does not discriminate on the basis of sex in the education programs or activities that the University operates, (b) the University is required by Title IX not to discriminate in such a manner, and (c) the requirement of the University not to discriminate in the education programs or activities extends to employment and admission.⁶

Inquiries about the application of Title IX to the University may be referred to the employee(s) designated by the University as its Title IX Coordinator(s) or to the Assistant Secretary of the Office of Civil Rights at the United States Department of Education, or both.⁷

A notice of the University’s policy of nondiscrimination shall be widely disseminated on the University’s campus and the University will prominently display a statement of this policy on its website and in each handbook or catalog that it makes available to applicants for admission and employment, students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the University.⁸ The notice of nondiscrimination shall also state the contact information for the Title IX Coordinator(s).⁹ The University shall use or distribute a publication stating that the University does not treat applicants, students, or employees differently on the basis of sex.¹⁰

The University has adopted and published grievance procedures that provide for the prompt and equitable resolution of student and employee complaints alleging any action that is prohibited by Title IX. Additionally, the University’s grievance process complies with Title IX §106.45 for formal complaints.¹¹ The University hereby provides notice of the University’s grievance procedures and processes to applicants for admission and employment, students and employees, and all unions of professional organizations holding collective bargaining or professional agreements, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the University will respond in such cases, all of which is set forth in Sections 5 through 9 below.¹²

⁵ 34 CFR §106.8(a)

⁶ 34 CFR §106.8(b)(1)

⁷ 34 CFR §106.8(b)(1)

⁸ 34 CFR §106.8(b)(2)(i)

⁹ 34 CFR §106.8(b)(2)(i)

¹⁰ 34 CFR §106.8(b)(2)(ii)

¹¹ 34 CFR §106.8(c)

¹² 34 CFR §106.8(c)

Definitions

As used in this policy, the phrases and words listed shall have the meanings set forth below:

Actual Knowledge - *Notice of sexual harassment or allegations of sexual harassment to the University's Title IX Coordinator(s) or any official of the University who has authority to institute corrective measures on behalf of the University. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the University with actual knowledge is the respondent. The mere ability or obligation to report sexual harassment or to inform a student about how to report sexual harassment, or having been trained to do so, does not qualify an individual as one who has authority to institute corrective measures on behalf of the University. "Notice" as used in this paragraph includes, but is not limited to, a report of sexual harassment to the Title IX Coordinator(s) as described in the Notification section of this policy.*¹³

Campus - *Any building or property owned or controlled by the University within the same reasonably contiguous geographic area and used by the University in direct support of, or in a manner related to, the University's educational purposes, including residence halls. Any building or property that is within or reasonably contiguous to any building or property owned or controlled by the University within the same reasonably contiguous geographic area and used by the University in direct support of, or in a manner related to, University's educational purposes, that is owned by the University but controlled by another person, is frequently used by students, and supports University purposes such as a food or other retail vendor.*¹⁴

Campus Security Authority - *A campus police department or a campus security department of the University. Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department, such as an individual who is responsible for monitoring entrance into University property. Any individual or organization specified in the University's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses. An official of the University who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings.*¹⁵

Complainant - *An individual who is alleged to be the victim of conduct that could constitute sexual harassment.*¹⁶

Consent - *Verbal statements or non-verbal actions, which a reasonable person would understand to mean a voluntary agreement to engage in sexual activity. Someone who is incapacitated cannot consent. Past consent does not imply future consent. Silence or an absence of resistance does not imply consent. Consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another. Consent can be withdrawn at any time. Coercion, force, or threat of either invalidates consent.*¹⁷

¹³ 34 CFR §106.30(a)

¹⁴ 34 CFR § 668.46(a)

¹⁵ 34 CFR § 668.46(a)

¹⁶ 34 CFR §106.30(a)

¹⁷ 34 CFR §106.30(a) The Assistant Secretary will not require universities to adopt a particular definition of consent with respect to sexual assault, as referenced in this section.

Deliberately Indifferent - *A response to sexual harassment or other sexual misconduct that is clearly unreasonable in light of the known circumstances.*¹⁸

Dating Violence - *Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. "Dating violence" includes, but is not limited to, sexual or physical abuse or the threat of such abuse. "Dating violence" does not include acts covered under the definition of domestic violence. Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.*¹⁹

Domestic Violence - *A felony or misdemeanor crime of violence committed by: (a) a current or former spouse or intimate partner of the victim²⁰, (b) a person with whom the victim shares a child in common, (c) a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner, (d) a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or (e) any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.*²¹

Education Program or Activity of a University – *Locations, events, or circumstances over which the University exercised substantial control over both the respondent and the context in which the sexual harassment occurs, and also includes any building owned or controlled by a student organization that is officially recognized by a postsecondary institution.*²²

Formal Complaint - *A document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the University investigate the allegation of sexual harassment. At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education program or activity of the University with which the formal complaint is filed. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information required to be listed for the Title IX Coordinator in Appendix "A", and by any additional method designated by the University. As used in this paragraph, the phrase "document filed by a complainant" means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the University) that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint. Where the Title IX Coordinator signs a formal complaint, the Title IX Coordinator is not a complainant or otherwise a party under 34 CFR 106 or under 34 CFR 106.45, and must comply with the requirements of 34 CFR 106, including 34 CFR 106.45(b)(1)(iii).*²³

Hostile Environment – *An environment where the conduct of one or more individuals is sufficiently serious that it denies or limits a student's, faculty member's, or staff member's ability to participate in or benefit from the University's program based on sex. In determining whether a hostile environment exists, the University shall consider all relevant circumstances, including the*

¹⁸34 CFR §106.44(a)

¹⁹ 34 CFR §668.46

²⁰ The use of the word "victim" in this policy stems from the use of that word in 34 CFR §668.46 and is not intended to infer the guilt or innocence of any party with respect to any crime or any violation of this policy.

²¹ 34 CFR §668.46

²² 34 CFR §106.44(a)

²³ 34 CFR §106.30(a)

following factors: (a) the degree to which the conduct affected the University's educational programs, (b) the type, frequency and duration of the conduct, (c) the age and sex of the alleged harasser and the subject or subjects of the harassment, (d) the location of the incidents and the context in which they occurred, (e) other incidents at the University, and (f) incidents of gender-based, but nonsexual harassment.

Incapacitation – *Any situation in which a person is incapable of giving consent due to the student's age, state of consciousness, use of drugs or alcohol, or an intellectual or other disability.*

Intimidation – *The intentional act of coercing or frightening someone to engage or not engage in conduct of a sexual nature against the person's will.*

Non-Consensual Sexual Contact - *Any physical touching of a sexual nature which is not preceded by consent or which continues after a previous consent is withdrawn.*

Non-consensual Sexual Intercourse - *Any sexual intercourse which is not preceded by consent or which continues after previous consent is withdrawn.*

Respondent - *Respondent means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.*²⁴

Retaliation- *The act of seeking revenge upon another person.*²⁵

Sexual Assault²⁶ - *An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's UCR program.*²⁷

Sexual Harassment – *Conduct on the basis of sex that satisfies one or more of the following:*

- 1. An employee of the University conditioning the provision of an aid, benefit, or service of the University on an individual's participation in unwelcome sexual conduct;*
- 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the University's education program or activity; or*
- 3. "Sexual assault", "dating violence", "domestic violence", or "stalking" as defined herein.*²⁸

Sexual Intercourse - *Vaginal or anal penetration by a penis, object, tongue or finger and oral copulation.*

Sexual Misconduct – *Any act of sexual harassment, sexual violence, non-consensual sexual contact, non-consensual sexual intercourse, sexual exploitation, quid pro quo, intimidation, or any act that creates a hostile environment or any act of retaliation against a complainant or anyone involved in a grievance procedure under this policy.*

Sexual Violence - *Physical sexual acts perpetrated against a person's will or with a person who suffers from incapacitation. It also means same-sex conduct that violates the University's prohibition on sexual violence.*

²⁴ 34 CFR §106.30(a)

²⁵ <https://definitions.uslegal.com/r/retaliation/> (July 19, 2019)

²⁶ 34 CFR § 668.46(a)

²⁷ 34 CFR § 668.46(a)

²⁸ 34 CFR § 106.30(a)

Stalking²⁹ - *Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (a) fear for the person's safety or the safety of others or (b) suffer substantial emotional distress.*³⁰ *Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.*³¹

Standard of Evidence – *The standard of evidence that shall be used is the **clear and convincing standard of evidence** which requires that the evidence be highly and substantially more likely to be true than untrue. The fact finder must be convinced that the contention is highly probable.*

Supportive Measures - *Non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the University's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the University's educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The University must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the University to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.*³²

Title IX Coordinator – *The person designated as such by the University's President or the person temporarily designated by the Title IX Coordinator to serve in that capacity during the Title IX Coordinator's incapacity or absence from the University's campus.*

Unwelcome Conduct - *Conduct is unwelcome if an individual did not request or invite it and regarded the conduct as undesirable or offensive. Acquiescence in the conduct or the failure to complain does not always mean that the conduct was welcome.*³³

Title IX Coordinator

The University's current lead Title IX Coordinator and any deputy Title IX Coordinator(s) are the individuals specified in Appendix "A".³⁴ The names and current contact information for these individuals, including the office address, electronic mail address, and telephone number can be found in Appendix "A", and on the University's website at: <https://www.campbellsville.edu/policy/title-ix-policy-procedure/>.³⁵ All of the University's Title IX Coordinators shall work together to ensure consistent enforcement of its policies and Title IX.³⁶ The lead and deputy Title IX Coordinator(s) shall coordinate the University's efforts to comply with its responsibilities under this policy, guidance from the United States Department of

²⁹ 34 CFR § 668.46(a)

³⁰ 34 CFR § 668.46(a)

³¹ 34 CFR § 668.46(a)

³² 34 CFR § 106.30(a)

³³ 2001 Revised Sexual Harassment Guidance, pp. 7-8.

³⁴ 34 CFR § 106.8(a)

³⁵ 34 CFR § 106.8(a)

³⁶ OCR Guidance on Title IX Coordinators (April 24, 2015), pp. 2-3

Education, and federal statutes and regulations governing sexual misconduct.³⁷ Further, when designating a Title IX coordinator, the University will make efforts to designate a coordinator whose other job responsibilities will not create a conflict of interest.³⁸

The Title IX Coordinator will assist the University in complying with Title IX and promoting gender equity in education.³⁹

The University must inform the Title IX Coordinator(s) of all reports and complaints raising Title IX issues, even if the complaint was initially filed with another individual or office or the investigation will be conducted by another individual or office.

The University will ensure that the Title IX Coordinator(s) are/is appropriately trained and possess comprehensive knowledge in all areas over which the Title IX Coordinator(s) has/have responsibility in order to effectively carry out those responsibilities, including University policies and procedures on sex discrimination and all complaints raising Title IX issues throughout the University.

University's Response to Sexual Harassment

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator(s), or by any other means that results in the Title IX Coordinator(s) receiving the person's verbal or written report.⁴⁰ Such report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator(s).⁴¹

a. Response to Sexual Harassment in General

When the University has actual knowledge of sexual harassment occurring in any of the University's education programs or activities against a person in the United States, the University shall respond promptly in a manner that is not deliberately indifferent.⁴² The University shall treat complainants and respondents equitably by offering supportive measures to a complainant, and by following the University's grievance policy before the imposition of any disciplinary sanctions or other actions that are not supportive measures against a respondent.⁴³ Additionally, the Title IX Coordinator will promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.⁴⁴ The University will provide written notification of complainant's⁴⁵ options for, and available assistance in, changing academic, living, transportation, and working situations, if so requested by the

³⁷ 34 CFR §106.8(a)

³⁸ OCR Guidance on Title IX Coordinators (April 24, 2015), p. 3

³⁹ OCR Guidance on Title IX Coordinators (April 24, 2015), p. 4

⁴⁰ 34 CFR §106.8(a)

⁴¹ 34 CFR §106.8(a)

⁴² 34 CFR §106.44(a)

⁴³ 34 CFR §106.44(a)

⁴⁴ 34 CFR §106.44(a)

⁴⁵ Although 34 CFR §668.46 and 20 U.S.C. §1092 refer to "victim", this policy utilizes the word "complainant" because "complainant" means an individual who is alleged to be the victim of conduct that could constitute sexual harassment under 34 CFR §106.30(a). See Section III for the definition of "complainant."

complainant and if such accommodations are reasonably available, regardless of whether the complainant chooses to report the crime to campus police or local law enforcement.⁴⁶ The University will respond in the manner described in this section with or without a formal complaint.⁴⁷

b. University's Response to a Formal Complaint

When a formal complaint has been filed, the University shall follow all procedures consistent with Title IX and the University's grievance policy.⁴⁸

The University may remove a respondent from the University's education program or activity on an emergency basis, after the University undertakes an individualized safety and risk analysis, determines that the respondent poses an immediate threat to the physical health or safety of any student or individual arising from the allegations of sexual harassment and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal.⁴⁹ The University may also place a non-student employee respondent on administrative leave during the pendency of a grievance process.⁵⁰

c. Confidentiality and Privilege

The University will provide information, in writing, about how the University will protect the confidentiality of complainants⁵¹, including how publicly-available recordkeeping will be accomplished without the inclusion of identifying information about the complainant⁵², to the extent permissible by law.⁵³ The University shall keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the FERPA statute, 20 U.S.C. 1232g, or FERPA regulations, 34 CFR part 99, or as required by law, or to carry out the purposes of 34 CFR part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder.⁵⁴ The University shall maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the University to provide the supportive measures.⁵⁵

The University does not require, allow, rely upon, or otherwise use questions or evidence that constitute or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.⁵⁶

⁴⁶ 34 CFR §668.46(b)(11)(v)

⁴⁷ 34 CFR §106.44(b)(1)

⁴⁸ 34 CFR §106.44(b)(1)

⁴⁹ 34 CFR § 106.44(c)

⁵⁰ 34 CFR §106.44(d)

⁵¹ See Note 46 above.

⁵² See Note 46 above.

⁵³ 34 CFR §668.46(b)(11)(A)

⁵⁴ 34 CFR §106.71(a)

⁵⁵ 34 CFR §106.30(a)

⁵⁶ 34 CFR §106.45(b)(1)(x)

Grievance Procedures for Formal Complaints of Sexual Harassment

For purposes of addressing formal complaints of sexual harassment, the University will comply with the grievance procedures of this section. The University's grievance procedures treat complainants and respondents equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made against the respondent, and by following a grievance process that complies with this section before the imposition of any disciplinary sanctions or other actions that are not supportive measures against a respondent.⁵⁷ Remedies are designed to restore or preserve equal access to the University's education program or activity.⁵⁸

a. Basic Requirements for Grievance Procedures

Grievance proceedings shall be conducted by officials who receive annual training on the issues related to domestic violence, dating violence, sexual assault, and stalking and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.⁵⁹ Proceedings shall provide a prompt, fair, and impartial investigation and resolution.⁶⁰

The University's grievance procedures shall use an objective evaluation of all relevant evidence, including both inculpatory and exculpatory evidence.⁶¹ During the grievance process, credibility determinations may not be based on a person's status as a complainant, respondent, or witness.⁶²

Any individual designated by the University who is to be involved in the University's grievance procedures, such as a coordinator, investigator, or decision-maker, shall not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.⁶³ It is presumed that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process⁶⁴

The University's grievance procedure includes reasonably prompt time frames for the conclusion of the grievance process. This includes reasonably prompt timeframes for filing and resolving appeals and informal resolution processes, and a process that allows for the temporary delay of the grievance process or the limited extension of time frames for good cause with written notice to the complainant and the respondent for the delay or extension and the reasons for the action.⁶⁵ "Good cause" may include consideration such as the absence of a party, a party's advisor, or a witness, concurrent law enforcement activity, or the need for language assistance or accommodation of disabilities.⁶⁶

The University's grievance procedures describe the range of possible sanctions and remedies that the University may implement following any determination of responsibility.⁶⁷ The grievance procedures also describe the standard of evidence to be used to determine responsibility. This standard of evidence is applied for formal complaints against students as well as formal complaints

⁵⁷ 34 CFR §106.45(b)(1)(i)

⁵⁸ 34 CFR §106.45(b)(1)(i)

⁵⁹ 34 CFR §668.46(k)(2)(ii)

⁶⁰ 34 CFR §668.46(k)(2)(i)

⁶¹ 34 CFR §106.45(b)(1)(ii)

⁶² 34 CFR §106.45(b)(1)(ii)

⁶³ 34 CFR §106.45(b)(1)(iii)

⁶⁴ 34 CFR §106.45(b)(1)(iv)

⁶⁵ 34 CFR §106.45(b)(1)(v)

⁶⁶ 34 CFR §106.45(b)(1)(v)

⁶⁷ 34 CFR §106.45(b)(1)(vi)

against employees, including faculty.⁶⁸ It shall be applied to all formal complaints of sexual harassment.⁶⁹

b. Supportive Measures

The University must provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available for victims both on-campus and in the community.⁷⁰ The University provides such written notification in Appendix “A”. There are a range of supportive measures available to complainants and respondents.⁷¹ Such supportive measures may include but are not limited to, counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures.

c. Notice of Allegations

Upon receipt of a formal complaint from a student or employee or upon the initiation of a formal complaint by the Title IX Coordinator on behalf of the University, the University must provide the following written notice to the parties who are known: notice of the University's grievance procedures, including any informal resolution process, notice of the allegations of sexual harassment potentially constituting sexual harassment, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include the identities of the parties involved in the incident, if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known.⁷²

The University's written notice must also include a statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process.⁷³

The written notice must inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney and may inspect and review evidence. In accordance with the Violations/Sanctions Section of the University's Student Handbook, it is a violation to willfully or knowingly provide false information, either written or oral. This includes statements made to University officials, faculty and staff members, residence hall staffs, student government councils and any written University records. Such violations are subject to disciplinary consequences and sanctions. Additionally, the University Whistleblower Policy prohibits the act of making allegations that prove to be unsubstantiated, and that prove to have been made maliciously, recklessly, or with the foreknowledge that the allegations are false. Such acts will be viewed as serious disciplinary offenses and may also result in disciplinary actions, up to and including, termination of employment. Such conduct may also give rise to other actions, including civil lawsuits.⁷⁴

⁶⁸ 34 CFR §106.45(b)(1)(vii)

⁶⁹ 34 CFR §106.45(b)(1)(vii)

⁷⁰ 34 CFR §668.46 (b)(11)(iv)

⁷¹ 34 CFR §106.45(b)(1)(ix)

⁷² 34 CFR §106.45(b)(2)(i)(A)-(B)

⁷³ 34 CFR §106.45(b)(2)(i)(B)

⁷⁴ 34 CFR §106.45(b)(2)(i)(B)

If, in the course of investigation, the University decides to investigate allegations about the complainant or respondent that are not included in the notice requirements above, then the University will provide notice of the additional allegations to the parties whose identities are known.⁷⁵

d. Investigations of a Formal Complaint

The University must investigate the allegations in a formal complaint.⁷⁶ If the conduct alleged in the formal complaint would not constitute sexual harassment even if proved, did not occur in the University's education program or activity, or did not occur against a person in the United States, then the University must dismiss the formal complaint with regard to that conduct for purposes of sexual harassment under title IX.⁷⁷ However, such a dismissal does not preclude action under another provision of the University's code of conduct.⁷⁸

As soon after the initiation of the investigation as possible, the Title IX Coordinator or the designated investigator shall notify all University employees or students who are believed to have documentary, electronic, or tangible evidence to preserve such evidence for the investigation.⁷⁹ The University must also notify the complainant⁸⁰ of: (a) the importance of preserving evidence as may be necessary to the proof of criminal domestic violence, dating violence, sexual assault, or stalking, or in obtaining a protection order, (b) the agencies to whom the alleged offense should be reported, (c) options regarding law enforcement and campus authorities, including notification of the complainant's⁸¹ option to (i) notify proper law enforcement authorities, including on-campus and local police, (ii) be assisted by campus authorities in notifying law enforcement authorities if the complainant⁸² so chooses, and (iii) decline to notify such authorities.⁸³

When investigating a formal complaint, the University must ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rests on the University and not on the parties, provided that the University cannot access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the University obtains that party's voluntary, written consent to do.⁸⁴

The University must provide both parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a formal complaint, including the evidence upon which the University does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation.⁸⁵

⁷⁵ 34 CFR §106.45(b)(2)(ii)

⁷⁶ 34 CFR §106.45(b)(3)(i)

⁷⁷ 34 CFR §106.45(b)(3)(i)

⁷⁸ 34 CFR §106.45(b)(3)(i)

⁷⁹ 34 CFR §668.46((b)11)(ii)(A)

⁸⁰ See Note 46 above.

⁸¹ See Note 46 above.

⁸² See Note 46 above.

⁸³ 34 CFR §668.46((b)11)(ii)(A)

⁸⁴ 34 CFR §106.45(b)(5)(i)

⁸⁵ 34 CFR §106.45(b)(5)(vi)

The University must also provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence.⁸⁶ In addition, the University may not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence.⁸⁷

The University must provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice.⁸⁸ The University may not limit the choice of advisor or presence of advisor for either the complainant or respondent in any meeting or grievance proceeding.⁸⁹ Advisors are not required to be attorneys.⁹⁰ Additionally, the University may not limit the choice or presence of an advisor for either the complainant or respondent in any meeting or grievance proceeding.⁹¹ However, the University may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties.⁹²

The University must also provide to the party whose participation is invited or expected written notice of the date, time, location, participants, and purpose of all hearings, investigative interview, or other meetings with a party, with sufficient time for the party to prepare to participate.⁹³

e. Investigative Report

The University is required to create an investigative report that fairly summarizes relevant evidence.⁹⁴

Prior to completion of an investigative report, the University must send each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format, or a hard copy, and the parties must have at least 10 days to submit a written response, which the investigator will consider prior to completion of the investigative report.⁹⁵ The University must also provide a copy of the investigative report at least 10 days prior to a hearing or other time of determination regarding responsibility, send to each party and the party's advisor, if any, the investigative report in an electronic format or a hard copy, for their review and written response.⁹⁶

f. Live Hearing

The University is required under Title IX to have a live hearing as part of the University's grievance procedures.⁹⁷

⁸⁶ 34 CFR §106.45(b)(5)(ii)

⁸⁷ 34 CFR §106.45(b)(5)(iii)

⁸⁸ 34 CFR §106.45(b)(5)(iv)

⁸⁹ 34 CFR §106.45(b)(5)(iv)

⁹⁰ 34 CFR §105.45(b)(5)(iv)

⁹¹ 34 CFR §106.45(b)(5)(iv)

⁹² 34 CFR §106.45(b)(5)(iv)

⁹³ 34 CFR §106.45(b)(5)(v)

⁹⁴ 34 CFR §106.45(b)(5)(vii)

⁹⁵ 34 CFR §106.45(b)(5)(vi)

⁹⁶ 34 CFR §106.45(b)(5)(vii)

⁹⁷ 34 CFR §106.45(b)(6)(i)

During a live hearing, the University and the University's decision-maker(s) must permit each party's advisor to ask the other party and any witnesses all relevant questions and follow-up questions, including those challenging credibility.⁹⁸ Such cross-examination at the live hearing must be conducted directly, orally, and in real time by the parties' advisor of choice and never by a party personally, notwithstanding the discretion of the University to otherwise restrict the extent to which advisors may participate in the proceedings.⁹⁹ If a party does not have an advisor present at the live hearing, the University will provide without fee or charge to that party, an advisor of the University's choice, who may be, but is not required to be, an attorney, to conduct cross examination on behalf of that party.¹⁰⁰

The University must also make all evidence subject to the parties' inspection and review available at any hearing to give each party equal opportunity to refer to such evidence during the hearing, including for purposes of cross-examinations.¹⁰¹

Only relevant cross cross-examination and other questions may be asked of a party or witness. Before a complainant, respondent, or witness answers a cross-examination or other question, the decision-maker(s) must first determine whether the question is relevant and explain any decision to exclude a question as not relevant.¹⁰² Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.¹⁰³

The decision-maker(s) at a hearing held pursuant to this policy may consider statements made by parties or witnesses that are otherwise permitted under these rules, even if such parties or witnesses do not participate in cross-examination at the hearing, in reaching a determination regarding responsibility.¹⁰⁴ The decision-maker(s) cannot draw an inference about the determination regarding responsibility based solely on a party's or witness's absence from the live hearing or refusal to answer cross-examination or other questions.¹⁰⁵

Live hearings may be conducted with all parties physically present in the same geographic location or, at the University's discretion, any or all parties, witnesses, and other participants may appear at the live hearing virtually, with technology enabling participants simultaneously to see and hear each other.¹⁰⁶ The University must create an audio or audiovisual recording, or transcript, of any live hearing and make it available to the parties for inspection and review.¹⁰⁷ At the request of either

⁹⁸ 34 CFR §106.45(b)(6)(i)

⁹⁹ 34 CFR §106.45(b)(6)(i)

¹⁰⁰ 34 CFR §106.45(b)(6)(i)

¹⁰¹ 34 CFR §106.45(b)(5)(vi)

¹⁰² 34 CFR §106.45(b)(6)(i)

¹⁰³ 34 CFR §106.45(b)(6)(i)

¹⁰⁴ *Victim Rights Law Center et al. v. Cardona*, 2021 WL 3185743 (D.Mass. July 28, 2021); Letter to Students, Educators and other Stakeholders re *Victim Rights Law Center et al. v. Cardona*, Suzanne B. Goldberg, Acting Assistant Secretary for Civil Rights (Aug. 24, 2021). Within the context of a hearing held pursuant to these rules, a decision-maker(s) may consider "statements made by the parties and witnesses during the investigation, emails or text exchanges between the parties leading up to the alleged sexual harassment, and statements about the alleged sexual harassment," that meet relevancy requirements under these rules, regardless of whether the party or witness submits to cross-examination at the hearing. *Ibid.*, p. 2.

¹⁰⁵ 34 CFR §106.45(b)(6)(i)

¹⁰⁶ 34 CFR §106.45(b)(6)(i)

¹⁰⁷ 34 CFR §106.45(b)(6)(i)

party, the University must provide for the live hearing to occur with the parties located in separate rooms with technology enabling the decision-maker(s) and parties to simultaneously see and hear the party or the witness answering questions.¹⁰⁸

Determination Regarding Responsibility

For the purpose of making a determination regarding responsibility, the University must appoint decision-maker(s) who cannot be the same person(s) as the Title IX Coordinator(s) or the investigator(s) for the University's grievance procedures.¹⁰⁹ When making a determination regarding responsibility, the University must apply the standard of evidence as defined above.¹¹⁰

The University's decision-maker(s) must issue a written determination regarding responsibility.¹¹¹ The University must provide the written determination to the parties simultaneously.¹¹² The University's written determination must include:

- (a) identification of the allegations potentially constituting sexual harassment;
- (b) a description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;
- (c) findings of fact supporting the determination;
- (d) conclusions regarding the application of the University's code of conduct to the facts;
- (e) a statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the University imposes on the respondent, and whether remedies designed to restore or preserve equal access to the University's education program or activity will be provided by the University to the complainant; and
- (f) the University's procedures and permissible bases for the complainant and respondent to appeal.¹¹³

The University must list all of the possible sanctions or supportive measures that the University may impose following the results of any University disciplinary proceeding for an allegation of dating violence, domestic violence, sexual assault, or stalking in its annual security report, all of which are listed in Appendix "B".¹¹⁴ In cases of alleged violence, sexual harassment, dating violence, sexual assault, or stalking, both the complainant and the respondent shall be simultaneously informed in writing of the outcome of any institutional disciplinary proceeding, the institution's procedures for the accused and the complainant¹¹⁵ to appeal the results of the institutional disciplinary proceeding, any change to the results that occurs prior to the time that such results become final, and when such results become final.¹¹⁶

The determination regarding responsibility becomes final either on the date that the University provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.¹¹⁷

¹⁰⁸ 34 CFR §106.45(b)(6)(i)

¹⁰⁹ 34 CFR §106.45(b)(7)(i)

¹¹⁰ 34 CFR §106.45(b)(7)(i)

¹¹¹ 34 CFR §106.45(b)(7)(i)

¹¹² 34 CFR §106.45(b)(7)(iii)

¹¹³ 34 CFR §106.45(b)(7)(ii)(A)-(F)

¹¹⁴ 34 CFR §668.46(k)(1)(k)(iii)

¹¹⁵ See Note 46 above.

¹¹⁶ 20 U.S.C. § 1092(f)(8)(B)(iv)(III)

¹¹⁷ 34 CFR §106.45(b)(7)(iii)

The Title IX Coordinator is responsible for effective implementation of any remedies.¹¹⁸

Appeals

The University must offer both parties an appeal from a determination regarding responsibility, and from a University's dismissal of a formal complaint or any allegations therein, on the following bases: (a) procedural irregularity that affected the outcome of the matter; (b) new evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and/or (c) the Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.¹¹⁹

As to all appeals, the University must (a) notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties; (b) ensure that the decision-maker(s) for the appeal is not the same person as the decision-maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator; (c) ensure that the decision-maker(s) for the appeal complies with the standards set forth in this policy and Title IX; (d) give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome; (e) issue a written decision describing the result of the appeal and the rationale for the result; and (f) provide the written decision simultaneously to both parties.¹²⁰

Informal Resolution Process

A University may not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment consistent with this section.¹²¹ Similarly, a University may not require the parties to participate in an informal resolution process under this section and may not offer an informal resolution process unless a formal complaint is filed.¹²² However, at any time prior to reaching a determination regarding responsibility the University may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication, provided that the University (a) provides to the parties a written notice disclosing: (i) the allegations, (ii) the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, provided, however, that at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint, and (iii) any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared; (b) obtains the parties' voluntary, written consent to the informal resolution process; and (c) does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student.¹²³

¹¹⁸ 34 CFR §106.45(b)(7)(iv)

¹¹⁹ 34 CFR §106.45(b)(8)(i)

¹²⁰ 34 CFR §106.45(b)(8)(iii)

¹²¹ 34 CFR §106.45(b)(9)

¹²² 34 CFR §106.45(b)(9)

¹²³ 34 CFR §106.45(b)(9)(i)-(iii)

Record Keeping

A University must maintain for a period of seven years records of each sexual harassment investigation including any determination regarding responsibility and any audio or audiovisual recording or transcript, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the University's education program or activity; any appeal and the result therefrom; any informal resolution and the result therefrom; and all materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process.¹²⁴ Materials used to train Title IX Coordinators, investigators, decision-makers, and any persons who facilitates an informal resolution process will be publicly available on the University's website.¹²⁵

The University shall create, and maintain for a period of seven years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment.¹²⁶ In each instance, the University shall document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the University's education program or activity.¹²⁷ If the University does not provide a complainant with supportive measures, then the University must document the reasons why such a response was not clearly unreasonable in light of the known circumstances.¹²⁸ The documentation of certain bases or measures does not limit the University in the future from providing additional explanations or detailing additional measures taken.¹²⁹

Prevention and Education

The University shall provide education programs to promote the awareness of rape, acquaintance rape, domestic violence, sexual assault, sexual harassment, and stalking, which shall include:

1. Primary prevention and awareness programs for all incoming students and new employees, which shall include:
 - a. A statement that the University prohibits the offenses of domestic violence, dating violence, sexual assault, sexual harassment, and stalking;
 - b. The definition of domestic violence, dating violence, sexual assault and stalking in the state of Kentucky (see Appendix "C");
 - c. The definition of consent, in reference to sexual activity, in the state of Kentucky (see Appendix "C");
 - d. Safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, sexual assault, sexual harassment, or stalking against a person other than such individual;
 - e. Information on risk reduction to recognize warning signs of abusive behavior and how to avoid potential attacks.
 - f. Information described in 20 U.S.C. 1092(f)(8)(B)(ii) through (vii); and
2. Ongoing prevention and awareness campaigns for students and faculty including the information described in clauses (a) through (f) of subparagraph 1 above.¹³⁰

¹²⁴ 34 CFR § 106.45(b)(10)(i)(A)-(D)

¹²⁵ 34 CFR § 106.45(b)(10)(i)(A)-(D)

¹²⁶ 34 CFR § 106.45(b)(10)(ii)

¹²⁷ 34 CFR § 106.45(b)(10)(ii)

¹²⁸ 34 CFR § 106.45(b)(10)(ii)

¹²⁹ 34 CFR § 106.45(b)(10)(ii)

¹³⁰ 34 CFR § 668.46(j)

Training

The University ensures that Title IX coordinators, investigators, and decision-makers, and any person who facilitates an informal resolution process, receive training on the definition of sexual harassment, the scope of the University's education program or activity, how to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias.¹³¹ Coordinator(s) should be knowledgeable about other applicable Federal and State laws, regulations, and policies that overlap with Title IX.¹³² Additionally, the University ensures that decision-makers receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant.¹³³ Furthermore, the University ensures that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.¹³⁴

The University uses training materials that do not rely on sex stereotypes to train coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process.¹³⁵ The University also uses materials that promote impartial investigations and adjudications of formal complaints of sexual harassment to train coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process.¹³⁶

Retaliation Prohibited

The University or any other person may not intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX or this part, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this part.¹³⁷ Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX or this part, constitutes retaliation.¹³⁸ Complaints alleging retaliation may be filed according to the grievance procedures for sex discrimination.¹³⁹ The exercise of rights protected under the First Amendment does not constitute retaliation.¹⁴⁰ Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this part does not constitute retaliation.¹⁴¹ However, a determination regarding responsibility alone will not be sufficient to conclude that any party made a materially false statement in bad faith.¹⁴²

Appendix "A"

¹³¹ 34 CFR §106.45(b)(1)(iii)

¹³² OCR Guidance on Title IX Coordinators (April 24, 2015), p. 6.

¹³³ 34 CFR §106.45(b)(1)(iii)

¹³⁴ 34 CFR §106.45(b)(1)(iii)

¹³⁵ 34 CFR §106.45(b)(1)(iii)

¹³⁶ 34 CFR §106.45(b)(1)(iii)

¹³⁷ 34 CFR §106.71(a)

¹³⁸ 34 CFR §106.71(a)

¹³⁹ 34 CFR §106.71(a)

¹⁴⁰ 34 CFR §106.71(b)(1)

¹⁴¹ 34 CFR §106.71(b)(2)

¹⁴² 34 CFR §106.71(b)(2)

Contact Information for Title IX Coordinator and Supporting Services

Effective Date: October 10, 2022

All students whether taking courses online or in-person at the main campus, instructional centers, or instructional sites have access to all of the main campus resources listed below. Students should contact the director of their respective program if they have any questions regarding supportive services.

<p>Title IX Coordinator’s Name and Contact Information</p>	<p>Fred Frontino, Title IX Coordinator <i>419 N. Columbia Ave Campbellsville, KY 42718 TitleIXCoordinator@campbellsville.edu (270) 789-5560 For policy information or to file a report: https://www.campbellsville.edu/policy/title-ix-policy-procedure/</i></p> <p>Andrea Settle – Deputy Coordinator of Employees <i>Admin Building, HR Office 7B 1 University Drive, UPO 928 Campbellsville, KY 42718 amsettle@campbellsville.edu (270) 789-5092</i></p> <p>Deborah Thomas – Deputy Coordinator for Louisville Education Center <i>2300 Greene Way Louisville, KY 40220 dethomas@campbellsville.edu (502) 694-4764</i></p> <p>Jannah Tevis Milburn – Deputy Coordinator for Harrodsburg Conover Education Center <i>Harrodsburg Building 3, Student Center Rm 106 1150 Danville Rd Harrodsburg, KY 40330 jtmilburn@campbellsville.edu (859) 605-1389 Ext. 9006</i></p>
<p>On-Campus Counseling Services</p>	<p>Office of Counseling Services <i>101 University Drive, Campbellsville, KY 42718 (270) 789-5070</i></p>
<p>Off-Campus Counseling Services</p>	<p>Adanta Victim Advocacy Services <i>259 Parkers Mill Road, Somerset, KY 42501 (606) 679-7348</i></p>
<p>On-Campus Healthcare Services</p>	<p>Tiger Health Clinic <i>219 Meader Street, Campbellsville, KY 42718 (270) 789-6112</i></p>
<p>Off-Campus Healthcare Services</p>	<p>Taylor Regional Hospital <i>1700 Old Lebanon Road, Campbellsville, KY 42718 (270) 465-3561</i></p>

On-Campus Mental Health Services	Office of Counseling Services 101 University Drive, Campbellsville, KY 42718 (270) 789-5070
Off-Campus Mental Health Services	Adanta Behavioral Health Services 3020 Old Lebanon Rd, Campbellsville, Ky 42718 www.adanta.org (270) 465-7424 or (800) 633-5599
On-Campus Victim Advocacy Services	Office of Counseling Services 101 University Drive, Campbellsville, KY 42718 (270) 789-5070
Off-Campus Victim Advocacy Services	Taylor County Commonwealth Attorney's Victim Services 211 E. Broadway, Campbellsville, KY 42718 (270) 789-6802
On-Campus Legal Services	Campus Safety & Security 419 N. Columbia Ave, Campbellsville, KY 42718 (270) 465-3611 or (270) 789-5555
Off-Campus Legal Services	Taylor County Commonwealth Attorney's Victim Services 211 E. Broadway, Campbellsville, KY 42718 (270) 789-6802
Emergency Medical Services	Taylor Regional Hospital 1700 Old Lebanon Rd, Campbellsville, KY 42718 (270) 465-3561 <i>In case of an emergency dial 9-1-1</i>
Campus Security/Police Department	Campus Safety & Security 419 N. Columbia Ave., Campbellsville, KY 42718 (270) 465-3611 or (270) 789-5555
Local Police Department	Campbellsville Police Department 132 S. Central Avenue, Campbellsville, KY 42718 (270) 465-4122 <i>In case of an emergency dial 9-1-1</i>
Local Sheriff's Office	Taylor County Sheriff's Department 203 N. Court Street, Suite 7, Campbellsville, KY 42718 (270) 465-4351
State Police	Kentucky State Police 919 Versailles Rd, Frankfort, KY 40601 ksp.webmaster@ky.gov (502) 782-1800

Appendix “B”

Possible Sanctions or Supportive Measures That University May Impose Following the Results of Any University Disciplinary Proceeding under this Policy

The following sets forth a non-exhaustive list of potential remedies for complainants, which the University may impose.

The possible sanctions that University may impose for employees include appropriate disciplinary action, up to and including, dismissal and or termination.

The possible sanctions that University may impose for students include probation, loss of privileges, a fine of \$250, counseling costs for the victim, suspension, and expulsion.

The University may provide immediate steps and supportive measures to ensure the safety and well-being of the complainant. The possible supportive measures University may impose include discreet housing changes, discreet course changes, access to local law enforcement, counseling services, and the development of a safety plan which may include housing, academic, and transportation support, campus safe spaces, code-word usage, technology safety measures, support networks, and follow-ups. Any interim measures shall be identified and implemented by University in its sole discretion and based on the then known facts and circumstances of a particular Title IX investigation.

Appendix “C”

Dissemination of Sexual Violence Definitions

Campbellsville University hereby provides definitions of sexual violence in the state of Kentucky, including:

- a. domestic violence,
- b. dating violence,
- c. sexual assault,
- d. stalking, and
- e. consent in reference to sexual activity

These definitions can be found here: <https://www.campbellsville.edu/policy/title-ix-policy-procedure/resources/>.



Fire Reporting and Safety Standards

Local Fire Departments Assisting Campbellsville University

- Campbellsville - Taylor County Fire and Rescue (CTCFR)- is located at 100 W. Broadway St., Campbellsville, KY 42718
 - This department is located across the street from the south entrance to the campus. University Safety Officers have radio communication patched directly to the local 911 center to assist emergency personnel responding to campus.
- Louisville –
 - Jeffersontown - 10530 Watterson Trail, Jeffersontown, KY 40299-3754
 - Shively - The Fire and Police Department Headquarters is located at 1800 Park Road, Shively, KY 40216
- Somerset – The Fire Department Headquarters is located at 121 South Central Ave., Somerset, KY 42501
- Hodgenville – The Fire Department Headquarters is located at 209 East Water St., Hodgenville, KY 42748
- Harrodsburg –The Fire Department is located at 125 W. Broadway St., Harrodsburg, KY 40216
- Paris Fire Department Station #2 1097 M.L.K. Jr Blvd, Paris, KY 40361
- Los Angeles- Fire Station 83 is located at 4960 Balboa Boulevard, Encino, CA 91316

Campbellsville University contracts with SimplexGrinnell for fire alarm monitoring, smoke detector inspections, fume and range hood inspections, sprinkler systems maintenance, and preventative maintenance. SimplexGrinnell performs two inspections each year for preventative maintenance and routine maintenance on these systems. All Kentucky State Fire Marshal Safety Inspection Records and external safety inspection records from SimplexGrinnell, Otis Elevator, Zee Medical Inc., and Adair County Fire Extinguisher Services are maintained and kept in the Office of Physical Plant Services and the on-site maintenance director. Adair County Fire Extinguisher Services currently provides annual fire extinguisher maintenance and inspections throughout campus.

In addition to outside entities that inspect campus safety equipment, Campbellsville University Campus Safety and Security Staff also conduct internal safety inspections audits on internal emergency lighting, external lighting repairs, and fire extinguishers at all locations. Documentation on these audit reports are located and maintained with the on-site maintenance directors. Internal safety inspections are conducted monthly.

In accordance with state and federal law, Campbellsville University initiates fire drills, under the supervision of Campbellsville - Taylor County Fire and Rescue and the Harrodsburg Fire Department, annually to all residential buildings on the Campbellsville University's main campus and at the Harrodsburg Conover Education Center. These drills are designed not only to promote fire safety awareness for its residential student body, but they also provide procedural training for university safety and security officers, residential directors, and fire personnel. These drills are initiated at the beginning of the semester and procedures for residence hall evacuations and emergency preparedness are discussed during hall meetings conducted by residence hall directors. All University buildings have evacuation plans posted throughout the buildings along with safe shelter areas for severe weather.

Fire Drills for Residential Facilities

Location- Main Campus	Date Scheduled	Date Completed
Men's Residential Housing		
Broadway Hall	September 25, 2023	September 25, 2023
South Hall East	September 25, 2023	September 25, 2023
South Hall West	September 25, 2023	September 25, 2023
North Hall	September 26, 2023	September 26, 2023
Men's Village (4)	September 27, 2023	September 27, 2023
Women's Residential Housing		
Stapp Hall	September 26, 2023	September 26, 2023
Women's Village A, B, C, D, E	September 27, 2023	September 27, 2023
Women's Village F, G, H, J, K, L	September 27, 2023	September 27, 2023

Location- Conover Education Center	Date Scheduled	Date Completed
Residential Housing		
The Harod	August 26, 2023	August 26, 2023
Village A	August 26, 2023	August 26, 2023
Village B	August 26, 2023	August 26, 2023
Village c	August 26, 2023	August 26, 2023

Disclosure of the Existence of Fire Suppression System in On-Campus Housing

In accordance with Kentucky’s Senate Bill 63, the Office of Residence Life and its staff informs all residential students that we currently have fire suppression systems in the South East Residence Hall. All residence halls are within the regulated fire code of the Commonwealth of Kentucky and fire safety information is covered during check in and residential hall meetings. Students are required to sign a form notifying them as to if their residential facility does or does not have a fire suppression system. This information is also covered within the Campbellsville University’s Student Handbook that can be found online.

Main Campus Fire Suppression System in Campus Housing 2023							
<u>Campbellsville University Residential Facilities</u>	<u>Fire Alarm System Monitored by Simplex</u>	<u>Partial Sprinkler System</u>	<u>Full Sprinkle System</u>	<u>Smoke Detection</u>	<u>Fire Extinguisher Devices</u>	<u>Evacuation Plans Displayed</u>	<u>Number of (Fire) Drills Each Academic Year</u>
Men							
Broadway Hall	x		x	x	x	x	1
North Hall	x			x	x	x	1
Village 1-4	x			x	x	x	1
South Hall East	x		x	x	x	x	1
South Hall West	x	x		x	x	x	1
Women							
Stapp Hall	x			x	x	x	1
*Village A-E	x			x	x	x	1
1. Partial sprinkler system is defined as having sprinklers in the halls and/or common areas 2. Full sprinkler system is defined as to having sprinklers in both the common areas and individual rooms * Village 1, 2, 3 are residential apartments. Sprinkler systems are not required by fire code. 1. Partial sprinkler system is defined as having sprinklers in the halls and/or common areas							
Harrodsburg Conover Education Center Fire Suppression System In Campus Housing 2023							
<u>Campbellsville University Residential Facilities</u>	<u>Fire Alarm System Monitored by Simplex</u>	<u>Partial Sprinkler System</u>	<u>Full Sprinkle System</u>	<u>Smoke Detection</u>	<u>Fire Extinguisher Devices</u>	<u>Evacuation Plans Displayed</u>	<u>Number of (Fire) Drills Each Academic Year</u>
Village A-C	x			x	x	x	1
The Harrod	x		x	x	x	x	1
1. Partial Sprinkler system is defined as having sprinklers in the halls and/or common areas 2. Full sprinkler system is defined as to having sprinklers in both the common areas and individual rooms such as the Village residential areas. Sprinkler systems are not required by fire code in the Village residential apartments. 1. Partial Sprinkler system is defined as having sprinklers in the halls and/or common areas							

Residential Fire Report Summary Campbellsville University Main Campus 2023

Name of Facility	2021			2022			2023		
	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
Stapp Hall	0	0	0	0	0	0	0	0	0
North Hall	0	0	0	3	0	0	0	0	0
Broadway Hall	0	0	0	0	0	0	1	0	0
South Hall East	1	0	0	2	0	0	7	0	0
Men's Village	1	0	0	3	0	0	9	0	0
South Hall West	0	0	0	0	0	0	1	0	0
Women's Village 1	3	0	0	3	0	0	4	0	0
Women's Village II	0	0	0	3	0	0	6	0	0
Women's Village IV	0	0	0	7	0	0	4	0	0
Total	5	0	0	21	0	0	32	0	0

Residential Fire Report Summary Campbellsville University CEC- Harrodsburg 2023

Name of Facility	2020			2021			2022		
	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
The Harod	1	0	0	0	0	0	1	0	0
Harod Village A	1	0	0	0	0	0	0	0	0
Harod Village B	0	0	0	0	0	0	1	0	0
Harod Village C	1	0	0	1	0	0	0	0	0
Total	3	0	0	1	0	0	2	0	0

Residential Fire Log Campbellsville University 2023

Main Campus

Date / Time	Resident Hall	Location	Intent	Cause of Fire
01/18/2023 5:45pm	Womens village B	Main Campus	Unintentional	Cooking
01/31/2023 12:54pm	South Hall East	Main Campus	Unintentional	Cooking
01/31/2023 2: 35pm	Mens Village 3	Main Campus	Unintentional	Cooking
02/07/2023 8:46Am	Womens Village F	Main Campus	Unintentional	Cooking
02/07/2023 11:00pm	Mens Village 2	Main Campus	Unintentional	Cooking
02/08/2023 11:01Am	Womens Village H	Main Campus	Unintentional	Cooking
02/04/2023 8:12pm	Womens Village B	Main Campus	Unintentional	Cooking
02/16/2023 9:33pm	Mens Village 1	Main Campus	Unintentional	Cooking
03/01/2023 5:53pm	Womens Village K	Main Campus	Unintentional	Cooking
03:18/2023 3:34am	South Hall East	Main Campus	Unintentional	Cooking
03/29/2023 10:21pm	Womens Village H	Main Campus	Unintentional	Cooking
04/03/2023 4:00pm	womens Village K	Main Campus	Unintentional	Other
04/04/2023 10:27pm	Womens Village A	Main Campus	Unintentional	Cooking
04/05/2023 10:01pm	Mens Village 3	Main Campus	Unintentional	Cooking
04/09/2023 12:10am	Mens Village 1	Main Campus	Unintentional	Cooking
04/17/2023 12:36pm	Womens Village H	Main Campus	Unintentional	other
05/05/2023 1:32am	Mens Village 3	Main Campus	Unintentional	smoking
05/03/2023 8:20pm	Mens Village 2	Main Campus	Unintentional	Cooking
05/12/2023 12:50pm	South Hall west	Main Campus	Unintentional	Construction
05/29/2023 1:34pm	Broadway Hall	Main Campus	Unintentional	other
05/08/2023 7:01pm	Womens Village G	Main Campus	Unintentional	Cooking
06/01/2023 8:50am	Mens Village 1	Main Campus	Unintentional	Construction
06/15/2023 6:34pm	Womens Village K	Main Campus	Unintentional	Cooking
06/25/2023 9:42am	South Hall east	Main Campus	Unintentional	Natural
07/20/2023 6:56am	South Hall East	Main Campus	Unintentional	Maintanace
08/14/2023 3:00pm	Womens Village J	Main Campus	Unintentional	Cooking
08/16/2023 11:48am	Mens Village 2	Main Campus	Unintentional	Construction
08/18/2023 3:58pm	Womens Village H	Main Campus	Unintentional	Cooking
08/20/2023 11:32pm	Womens Village E	Main Campus	Unintentional	Cooking
09/23/2023 5:32pm	South Hall East	Main Campus	Unintentional	Cooking
10/02/2023 9:12am	South Hall East	Main Campus	Unintentional	Cooking
12/03/2023 8:43pm	South Hall East	Main Campus	Unintentional	Cooking

Harrodsburg

Date / Time	Resident Hall	Location	Intent	Cause of Fire
04/01/2023 2:55pm	Village B-2	Harrodsburg	Unintentional	Cooking
06/14/2023 4:21pm	Harrod	Harrodsburg	Unintentional	Construction



Preparation of Annual Disclosure of Crime Statistics

The following information provides context for the crime statistics reported as part of compliance with the Clery Act. The Campbellsville University Office of Campus Safety and Security is tasked with the responsibility of preparing and distributing the Annual Security Report (ASR). This responsibility is specifically designated to the University's Clery Compliance Officer(s) or the Director of Campus Safety and Security. The procedures for preparing the annual disclosure of crime statistics include reporting statistics to this office and obtained from the following sources: Campbellsville City Police, Campbellsville Fire, Taylor County Sheriff, Jeffersontown Police, Jeffersontown Fire Department, Shively Police, Shively Fire Department, Louisville Metro Police, Pulaski County Sheriff, Office of Campus Safety and Security Harrodsburg Conover Education Center, Harrodsburg City Police, Mercer County Sheriff, Harrodsburg Fire Department, Hodgenville Emergency Dispatch PD/Fire, Liberty Police Department, Liberty Fire Department, Casey County Sheriff, Los Angeles County Sheriff, Los Angeles Fire Dept. 83, Los Angeles Police Department- W. Valley, Paris City Police, Bourbon County Sherriff, University Physical Plant-Campbellsville and non-police or Campus Safety personnel who have been designated as Campus Security Authorities. The Office of Student Services, Residence Life, Title IX, and Human Resources are also designated as offices from which drug, liquor, and weapon offense referral data is obtained along with sexual offenses and potential reports of other Clery crimes.

Preparations for the final report is coordinated with the Assistant Director of Campus Safety for both main campus and Harrodsburg. In addition, the Director of Human Resources, Director of Student Services, The Director of Resident Life, the Title IX Coordinator, Regional Center Directors and the Vice President of

Student Services and Athletics work with the Senior Clery Compliance Officer to ensure the accuracy of the ASR.

A written request for statistical information is made at least on an annual basis to all Campus Security Authorities. CSAs are also informed in writing, by email to report crimes to Campus Safety in a timely manner so those crimes can be evaluated for timely warning purposes. A Campus Security Authority is a Clery-specific term that encompasses four groups of individuals and organizations associated with an institution:

- A campus police department or a campus security department of an institution.
- Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into an institutional property).
- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.

Statistical information is not requested from, nor is it provided by, professional counselors or pastoral counselors who are performing that function and role as their employment with the University. Professional counselors and pastoral counselors are not required by law to provide statistics for this compliance document. Counseling and pastoral professionals, as defined by the Federal law, who act in such capacities, have been advised that, while they are not obligated to report crimes for the purpose of compiling these statistics, they are encouraged, when they deem it appropriate, to inform the persons they are counseling of their ability to report any crimes to Campus Safety for inclusion in the annual statistics. The Office of Counseling Services and identified pastoral counselors facilitate anonymous reporting.

All statistics are gathered, compiled, and reported to the campus community via this report, entitled the "Campbellsville University 2024 Annual Fire Safety & Crime Statistics Report," which is published by Campus Safety and Security no later than October 1st of each year. This office submits the annual crime statistics published in this report via a web-based reporting system to the United States Department of Education (USDE). The statistical information gathered by the Department of Education is available to the public through the USDE website.

Notice of Availability of the Annual Security and Fire Safety Report

Campus Safety and Security sends an email to every enrolled student and current employee on an annual basis informing them of the availability of the Annual Security and Fire Safety Report. The notice includes a summary of the contents of this report, the address of the website where the "Campbellsville University 2024 Annual Fire Safety & Crime Statistics Report" can be found, and notification that a physical copy may be obtained free of charge by making a request in person at 419 North Columbia Avenue Campbellsville, KY or by phone (270) 789-5555.

The availability of this report is also included on the Campbellsville University website under the Campus Safety tab.

Specific Information about Classifying Crime Statistics

The statistics in this report are published in accordance with the definitions and with regard to the standards and guidelines used by the FBI Uniform Crime Reporting (UCR) Handbook, National Incident-Based Reporting System (NIBRS), relevant Federal law (the Clery Act), and applicable Kentucky State laws (KRS).

For Clery Act reporting purposes, the number of victims involved in a particular incident is indicated in the statistics for the following crime classifications: Murder/Non-Negligent Manslaughter, Manslaughter by Negligence, Sex Offenses, and Aggravated Assault. For example, if an aggravated assault occurs and there are three victims, this would be counted as three aggravated assaults in the crime statistics chart. The number reflected in the statistics for the following crime categories includes one offense per distinct operation: Robbery, Burglary, Larceny, Vandalism, and Arson. For example, if five students are walking across campus together and they are robbed, this would count as one instance of robbery in the crime statistics chart. Under Kentucky Law, a resident hall room is considered a residential dwelling. Therefore, any unauthorized entry into an individual's room with the intent to commit a crime will be counted as a single statistic of Burglary. In cases of Motor Vehicle Theft, each vehicle stolen is counted as a statistic. Additionally, The Clery Act defines electric bicycles and electric scooters as motor vehicles (self-propelled vehicle that runs on land surface). In cases involving Liquor Law, Drug Law, and Illegal Weapons Law violations, the statistics indicate the number of people arrested by law enforcement or referred to the Office of Student Services' Director of Student Conduct or Human Resources for possible disciplinary action for violations of those specific laws.

Hate crimes are reported in narrative form and are separated by category of prejudice. A hate crime is not a separate, distinct crime, but is the commission of a criminal offense that was motivated by the offender's bias. For example, an offender assaults a victim, which is a crime. If the facts of the case indicate that the offender was motivated to commit the offense because of their bias against the victim's race, sexual orientation, gender, religion, ethnicity, national origin, gender identity, or disability, the assault is then also classified as a hate crime. For Clery Act Purposes, Hate Crimes include any of the following offenses that are motivated by the offender's bias: Murder and Non-negligent Manslaughter, Sexual Offenses (rape, fondling, incest, and statutory rape), Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, Larceny-Theft, Simple Assault, Intimidation, and Destruction/Damage/ Vandalism of Property.

Campus SaVE was signed into law on March 7, 2013, as part of the reauthorization of the Violence Against Women Act (VAWA); it covers students and staff of institutions of higher education and amends the Jeanne Clery Act to include new reporting requirements for Domestic Violence, Dating Violence, and Stalking and additional policy statements and training requirements.

Campbellsville University-Main Campus and the Conover Education Center in Harrodsburg, KY are the only separate campuses that supported on-campus housing in the 2023 calendar year. The Casey County Education Center located in Liberty, Ky only participated in educational programming through June 30, 2023 and therefore was not subject for statistical inquiries past this date.

Unfounded Crimes

Unfounded crimes can be classified as crimes that occurred on campus, in on-campus student housing facilities, on or in non-campus property or buildings, and on public property. The total number of unfounded crimes includes all criminal offenses, hate crimes, arrests or disciplinary action referrals for weapons, drug or liquor law violations, and domestic violence, dating violence, or stalking incidents that have been unfounded. If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is “unfounded.” *Only sworn or commissioned law enforcement personnel may unfound a crime.*

Geography Definitions from the Clery Act

On-Campus defined as: (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution’s educational purposes, including residence halls;

Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or retail vendor).

Non-Campus Building or Property defined as: (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution (i.e., Clay Hill Memorial Forest). The Non-Campus geography definition includes buildings or properties under temporary control during institutionally sponsored short-stay-away domestic or international trips for students of more than one night, or buildings or properties under temporary control during institutionally sponsored domestic or international trips for students to repeated locations.

- For example, students on the basketball team take a trip to Miami, FL, and stay at the same hotel every year. In this example, the institution must include in their Clery Act crime statistics any Clery Act crimes that occur in the rooms used by the students and any common areas used to access those rooms; including the lobby, elevator, and staircases.

Public Property defined as: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus or on-campus property/facilities. The Campbellsville University crime statistics do not include crimes that occur in privately-owned homes or businesses within or adjacent to the campus boundaries.

On-campus Student Housing Facility defined as: Any student housing facility that is owned or controlled by the institution or is located on property that is owned or controlled by the institution and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility. This category is a considered a subset of the On-Campus category.

Reasonably Contiguous is defined in as: Any building or property an institution owns or controls that is in a location that students consider to be, and treat as, part of the “campus.” Campbellsville University considers locations within one mile from the core or main campus border to be reasonably contiguous with the campus.

Crime Statistics Main Campus – Campbellsville, KY

<i>Crime Statistics by Location</i>												
Campbellsville University Main Campus - Campbellsville, KY												
Crime	On Campus			On-Campus Student Housing			Non-Campus			Public Property		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Criminal Homicide												
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses												
Rape	0	1	1	0	1	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Other Criminal Offenses												
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	2	0	0	1	0	0	0	0	0	0	0
Burglary	7	5	2	5	2	1	0	0	0	0	0	0
Motor Vehicle Theft	0	0	1	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
VAWA												
Domestic Violence	0	0	1	0	0	1	0	0	0	0	0	0
Dating Violence	0	1	2	0	1	2	0	0	0	0	0	0
Stalking	2	0	1	2	0	0	0	0	0	0	0	0
Arrests												
Liquor Law Violation	0	1	0	0	0	0	0	0	0	0	0	0
Drug Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Illegal Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0
Referred for Disciplinary Action												
Liquor Law Violation	38	59	65	38	50	64	0	0	0	0	0	0
Drug Law Violation	14	5	23	12	1	22	0	0	0	0	0	0
Illegal Weapons Violation	0	0	1	0	3	1	0	0	0	0	0	0

Unfounded Crimes: There are no unfounded crimes reported for any category in 2021, 2022, 2023 calendar year at this location.
Hate Crimes: There were no hate crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Crime Statistics Louisville Education Center (East) – Louisville, KY

<i>Crime Statistics by Location</i>												
Campbellsville University Louisville Education Center - (Jeffersontown) Louisville, KY												
Crime	On Campus			On-Campus Student Housing			Non-Campus			Public Property		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Criminal Homicide												
Murder and Non-Negligent Manslaughter	0	0	0				0	0		0	0	0
Manslaughter by Negligence	0	0	0				0	0		0	0	0
Sex Offenses												
Rape	0	0	0				0	0		0	0	0
Fondling	0	0	0				0	0		0	0	0
Incest	0	0	0				0	0		0	0	0
Statutory Rape	0	0	0				0	0		0	0	0
Other Criminal Offenses												
Robbery	0	0	0				0	0		0	0	0
Aggravated Assault	0	0	0				0	0		0	0	0
Burglary	0	0	0				0	0		0	0	0
Motor Vehicle Theft	0	0	0				0	0		0	0	0
Arson	0	0	0				0	0		0	0	0
VAWA												
Domestic Violence	0	0	0				0	0		0	0	0
Dating Violence	0	0	0				0	0		0	0	0
Stalking	0	0	0				0	0		0	0	0
Arrests												
Liquor Law Violation	0	0	0				0	0		0	0	0
Drug Law Violation	0	0	0				0	0		0	0	0
Illegal Weapons Violation	0	0	0				0	0		0	0	0
Referred for Disciplinary Action												
Liquor Law Violation	0	0	0				0	0		0	0	0
Drug Law Violation	0	0	0				0	0		0	0	0
Illegal Weapons Violation	0	0	0				0	0		0	0	0

In 2023, Campbellsville University Louisville South was no longer considered a Non-Campus Building. In 2023 it was considered a Separate Campus.

Unfounded Crimes: There are no unfounded crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Hate Crimes: There were no hate crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Crime Statistics Louisville Education Center (South) – Louisville, KY

<i>Crime Statistics by Location</i>												
Campbellsville University Louisville Education Center South - (Shively) Louisville, KY												
Crime	On Campus			On-Campus Student Housing			Non-Campus			Public Property		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Criminal Homicide												
Murder and Non-Negligent Manslaughter			0									0
Manslaughter by Negligence			0									0
Sex Offenses												
Rape			0									0
Fondling			0									0
Incest			0									0
Statutory Rape			0									0
Other Criminal Offenses												
Robbery			0									0
Aggravated Assault			0									0
Burglary			0									0
Motor Vehicle Theft			0									0
Arson			0									0
VAWA												
Domestic Violence			0									0
Dating Violence			0									0
Stalking			0									0
Arrests												
Liquor Law Violation			0									0
Drug Law Violation			0									0
Illegal Weapons Violation			0									0
Referred for Disciplinary Action												
Liquor Law Violation			0									0
Drug Law Violation			0									0
Illegal Weapons Violation			0									0

In 2023, Campbellsville University Louisville South was no longer considered a Non-Campus Building. In 2023 it was considered a Separate Campus.

Unfounded Crimes: There are no unfounded crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Hate Crimes: There were no hate crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Crime Statistics Conover Education Center – Harrodsburg, KY

<i>Crime Statistics by Location</i>												
Campbellsville University Conover Education Center - Harrodsburg, KY												
Crime	On Campus			On-Campus Student Housing			Non-Campus			Public Property		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Criminal Homicide												
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0				0	0	0
Manslaughter by Negligence	0	0	0	0	0	0				0	0	0
Sex Offenses												
Rape	0	0	0	0	0	0				0	0	0
Fondling	0	0	0	0	0	0				0	0	0
Incest	0	0	0	0	0	0				0	0	0
Statutory Rape	0	0	0	0	0	0				0	0	0
Other Criminal Offenses												
Robbery	0	0	0	0	0	0				0	0	0
Aggravated Assault	0	0	0	0	0	0				0	0	0
Burglary	0	0	1	0	0	1				0	0	0
Motor Vehicle Theft	0	1	0	0	0	0				0	0	0
Arson	0	0	0	0	0	0				0	0	0
VAWA												
Domestic Violence	0	0	0	0	0	0				0	0	0
Dating Violence	0	0	0	0	0	0				0	0	0
Stalking	0	0	0	0	0	0				0	0	0
Arrests												
Liquor Law Violation	0	0	0	0	0	0				0	0	0
Drug Law Violation	0	0	0	0	0	0				0	0	0
Illegal Weapons Violation	0	0	0	0	0	0				0	0	0
Referred for Disciplinary Action												
Liquor Law Violation	10	7	17	10	7	17				0	0	0
Drug Law Violation	0	0	4	0	0	3				0	0	0
Illegal Weapons Violation	0	1	0	0	1	0				0	0	0

Unfounded Crimes: There are no unfounded crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Hate Crimes: There were no hate crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Crime Statistics Noe Education Center – Somerset, KY

<i>Crime Statistics by Location</i>												
Campbellsville University Noe Education Center - Somerset, KY												
Crime	On Campus			On-Campus Student Housing			Non-Campus			Public Property		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Criminal Homicide												
Murder and Non-Negligent Manslaughter	0	0	0	0			0			0	0	0
Manslaughter by Negligence	0	0	0	0			0			0	0	0
Sex Offenses												
Rape	0	0	0	0			0			0	0	0
Fondling	0	0	0	0			0			0	0	0
Incest	0	0	0	0			0			0	0	0
Statutory Rape	0	0	0	0			0			0	0	0
Other Criminal Offenses												
Robbery	0	0	0	0			0			0	0	0
Aggravated Assault	0	0	0	0			0			0	0	0
Burglary	0	0	0	0			0			0	0	0
Motor Vehicle Theft	0	0	0	0			0			0	0	0
Arson	0	0	0	0			0			0	0	0
VAWA												
Domestic Violence	0	0	0	0			0			0	0	0
Dating Violence	0	0	0	0			0			0	0	0
Stalking	0	0	0	0			0			0	0	0
Arrests												
Liquor Law Violation	0	0	0	0			0			0	0	0
Drug Law Violation	0	0	1	0			0			0	0	0
Illegal Weapons Violation	0	0	0	0			0			0	0	0
Referred for Disciplinary Action												
Liquor Law Violation	0	0	0	0			0			0	0	0
Drug Law Violation	1	0	0	1			0			0	0	0
Illegal Weapons Violation	0	0	0	0			0			0	0	0

Campbellsville University Noe Education Center on campus housing ended May, 2022

Unfounded Crimes: There are no unfounded crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Hate Crimes: There were no hate crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Crime Statistics Brockman Education Center – Hodgenville, KY

<i>Crime Statistics by Location</i>												
Campbellsville University Brockman Education Center - Hodgenville, KY												
Crime	On Campus			On-Campus Student Housing			Non-Campus			Public Property		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Criminal Homicide												
Murder and Non-Negligent Manslaughter	0	0	0							0	0	0
Manslaughter by Negligence	0	0	0							0	0	0
Sex Offenses												
Rape	0	0	0							0	0	0
Fondling	0	0	0							0	0	0
Incest	0	0	0							0	0	0
Statutory Rape	0	0	0							0	0	0
Other Criminal Offenses												
Robbery	0	0	0							0	0	0
Aggravated Assault	0	0	0							0	0	0
Burglary	0	0	0							0	0	0
Motor Vehicle Theft	0	0	0							0	0	0
Arson	0	0	0							0	0	0
VAWA												
Domestic Violence	0	0	0							0	0	0
Dating Violence	0	0	0							0	0	0
Stalking	0	0	0							0	0	0
Arrests												
Liquor Law Violation	0	0	0							0	0	0
Drug Law Violation	0	0	0							0	0	0
Illegal Weapons Violation	0	0	0							0	0	0
Referred for Disciplinary Action												
Liquor Law Violation	0	0	0							0	0	0
Drug Law Violation	0	0	0							0	0	0
Illegal Weapons Violation	0	0	0							0	0	0

Unfounded Crimes: There are no unfounded crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Hate Crimes: There were no hate crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Crime Statistics Casey County Education Center – Liberty, KY

<i>Crime Statistics by Location</i>												
Campbellsville University Casey County Education Center - Liberty, KY												
Crime	On Campus			On-Campus Student Housing			Non-Campus			Public Property		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Criminal Homicide												
Murder and Non-Negligent Manslaughter	0	0	0							0	0	0
Manslaughter by Negligence	0	0	0							0	0	0
Sex Offenses												
Rape	0	0	0							0	0	0
Fondling	0	0	0							0	0	0
Incest	0	0	0							0	0	0
Statutory Rape	0	0	0							0	0	0
Other Criminal Offenses												
Robbery	0	0	0							0	0	0
Aggravated Assault	0	0	0							0	0	0
Burglary	0	0	0							0	0	0
Motor Vehicle Theft	0	0	0							0	0	0
Arson	0	0	0							0	0	0
VAWA												
Domestic Violence	0	0	0							0	0	0
Dating Violence	0	0	0							0	0	0
Stalking	0	0	0							0	0	0
Arrests												
Liquor Law Violation	0	0	0							0	0	0
Drug Law Violation	0	0	0							0	0	0
Illegal Weapons Violation	0	0	0							0	0	0
Referred for Disciplinary Action												
Liquor Law Violation	0	0	0							0	0	0
Drug Law Violation	0	0	0							0	0	0
Illegal Weapons Violation	0	0	0							0	0	0

Campbellsville University Casey County Education Center ceased operation in May 2023. Crime statistics collection ended June 30, 2023

Unfounded Crimes: There are no unfounded crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Hate Crimes: There were no hate crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Crime Statistics Los Angeles Education Center – Encino, CA

<i>Crime Statistics by Location</i>												
Campbellsville University Los Angeles Education Center (LAEC) - Los Angeles/ Encino - CA												
Crime	On Campus			On-Campus Student Housing			Non-Campus			Public Property		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Criminal Homicide												
Murder and Non-Negligent Manslaughter	0	0	0							0	0	0
Manslaughter by Negligence	0	0	0							0	0	0
Sex Offenses												
Rape	0	0	0							0	0	0
Fondling	0	0	0							0	0	0
Incest	0	0	0							0	0	0
Statutory Rape	0	0	0							0	0	0
Other Criminal Offenses												
Robbery	0	0	0							0	0	0
Aggravated Assault	0	0	0							0	0	0
Burglary	1	2	0							0	0	0
Motor Vehicle Theft	0	0	0							0	0	0
Arson	0	0	0							0	0	0
VAWA												
Domestic Violence	0	0	0							0	0	0
Dating Violence	0	0	0							0	0	0
Stalking	0	0	0							0	0	0
Arrests												
Liquor Law Violation	0	0	0							0	0	0
Drug Law Violation	0	0	0							0	0	0
Illegal Weapons Violation	0	0	0							0	0	0
Referred for Disciplinary Action												
Liquor Law Violation	0	0	0							0	0	0
Drug Law Violation	0	0	0							0	0	0
Illegal Weapons Violation	0	0	0							0	0	0

Prior to 2023, LAEC classes were located at 19900 Plummer St., Chatsworth CA.
 Since January, 1 2023 the LAEC moved to 16830 Ventura Blvd., Ste. 200, Encino, CA
 *All crime statistics reflect change of locations.
 LAPD Vally statistics are not included due to unreasonable means of obtaining statistics from the agency.
 Unfounded Crimes: There are no unfounded crimes reported for any category in 2021, 2022, 2023 calendar year at this location.
 Hate Crimes: There were no hate crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Crime Statistics School of Cosmetology – Paris, KY

<i>Crime Statistics by Location</i>												
Campbellsville University School of Cosmetology, Paris KY												
Crime	On Campus			On-Campus Student Housing			Non-Campus			Public Property		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Criminal Homicide												
Murder and Non-Negligent Manslaughter			0									0
Manslaughter by Negligence			0									0
Sex Offenses												
Rape			0									0
Fondling			0									0
Incest			0									0
Statutory Rape			0									0
Other Criminal Offenses												
Robbery			0									0
Aggravated Assault			0									0
Burglary			0									0
Motor Vehicle Theft			0									0
Arson			0									0
VAWA												
Domestic Violence			0									0
Dating Violence			0									0
Stalking			0									0
Arrests												
Liquor Law Violation			0									0
Drug Law Violation			0									0
Illegal Weapons Violation			0									0
Referred for Disciplinary Action												
Liquor Law Violation			0									0
Drug Law Violation			0									0
Illegal Weapons Violation			0									0

Campbellsville University School of Cosmetology, Paris KY began full enrollment in 2023

Unfounded Crimes: There are no unfounded crimes reported for any category in 2021, 2022, 2023 calendar year at this location.

Hate Crimes: There were no hate crimes reported for any category in 2021, 2022, 2023 calendar year at this location.