FIVE STEPS
for a Successful ProctorU Experience

STEP 1:

Create your ProctorU account and download the ProctorU browser extension.

If you do not have a ProctorU account, sign up **here** for a student account.

- Select **Elsevier – HESI** as your enrollment institution and fill out all required information before submitting.

If you already have a ProctorU account:

- Log in and click on **Account Settings** from the drop-down menu at the top right of page.
- Under Enrollments, click Add Enrollment and select **Elsevier – HESI** from the drop-down, then click **update account.**
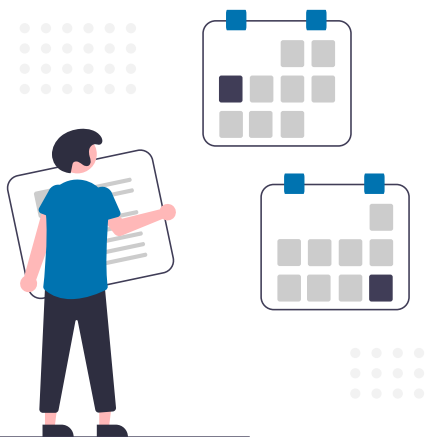
Download the ProctorU browser extension.

- Click **here** for Google Chrome
- Click **here** for Firefox

Note: *Be sure to login to the extension with your ProctorU credentials before connecting for your exam.*

STEP 2:

Schedule your exam

Log in and click the **"Schedule New Session"** button.

Select **Elsevier – HESI** as your institution, select your school's name for your Term, select your exam by Cohort / Exam Name, then click **"Search Sessions."**

Use the **calendar** and **clock** features on the left to select your desired testing date and time.

Note: *Please schedule at least 72 hours in advance of the date/time you want to take your exam and if you are unsure of the exam name, please contact your instructor.*
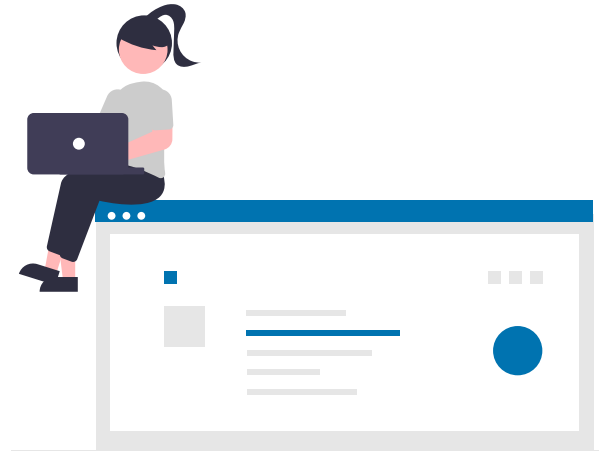
STEP 3:
Test your equipment.

View the **minimum requirements** outlined on this page.

Click **here** to log in to your ProctorU account and test your equipment.

If any part of your equipment fails, start a **live chat** with our representatives for help.

Note: *Please check your equipment in an environment that is identical to or close to your actual testing environment.*

STEP 4:
Prepare for your exam day.

✓ Testing in a private, well-lit room with no one else in it.

✓ Having a government-issued ID or other institution-permitted ID.

✓ Clearing your workspace from all materials except those allowed by instructor.

✓ Closing all third-party programs and unplug secondary monitors.

✓ Removing any non-religious head coverings, watches, earbuds or headphones.

✓ Ensuring your equipment is working and the ProctorU browser extension is installed.

STEP 5:

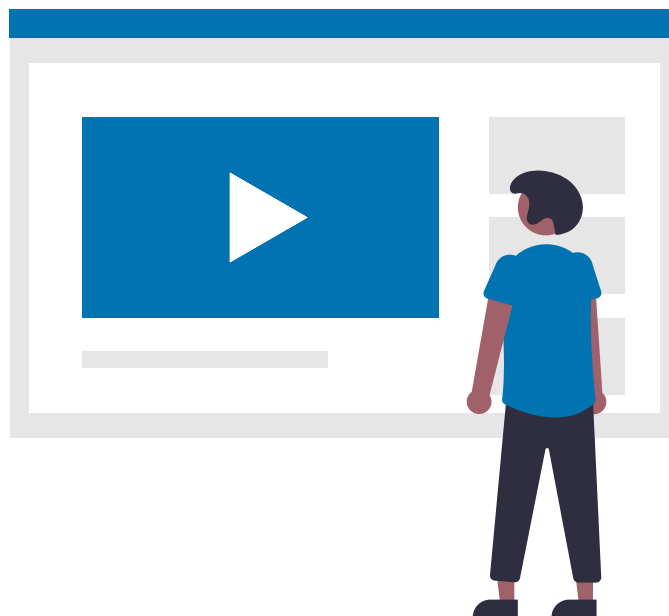## Know what to expect on your exam day.

Reviewing the following videos:

Best Practices for HESI Exams

Exam Day for Specialty/A2 Exams

Exam Day for Exit Exams

Note: *You may also view our* Elsevier Student Portal *to get more detailed information on how to prepare.*

Need Help?

Help Center	Live Chat	Phone	Email
Click Here	Click Here	1-855-772-8678	support@proctoru.com